

2
3 **Selectboard Meeting**
4 **July 5, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Kim Mercer (via phone)

8
9 **Others present:** Todd Odit (Town Administrator), Niels Reinhart, Deb Pickett

10
11 The public hearing was called to order by Mr. Nulty at 7:09 p.m.

12
13 **1. Public Comment.**

14
15 There was no public comment.

16
17 **2. DRB Alternate Interview – Niels Reinhart.**

18
19 Mr. Reinhart explained his background in archaeology and his experience navigating the Act 250 process as it
20 related to VELCO projects. Mr. Nulty explained that the DRB was like a court, and that it was very likely that Mr.
21 Reinhart, as an alternate, would participate in DRB reviews. Mr. Reinhart said he understood the role of the DRB.

22
23 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard appointed Mr. Reinhart to the DRB as an**
24 **Alternate for a three year term which expires at town meeting 2015.** The motion passed 2-0.

25
26 **3. Accept FY13 Paving Bid.**

27
28 Mr. Odit explained that the town received 4 bids for the proposed FY13 paving work. The per ton unit prices
29 were: \$75.25, \$73.70, \$70.40 and \$68.39. The low bidder on a per ton unit basis was Pike Industries. Mr. Odit
30 recommended that the Selectboard accept the FY13 Paving bid from Pike Industries at \$68.39/ton.

31
32 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard accepted the FY13 paving bid from Pike**
33 **Industries at \$68.39/ton.** The motion passed 2-0.

34
35 **4. Set FY13 Tax Rates.**

36
37 Mr. Odit explained that the tax rates calculated for FY13 were \$.4528 for the general fund and \$.0113 for the
38 local agreement rate. The total rate would be \$.4641, which was a 1.4% increase over the total FY12 rate. Mr.
39 Odit explained that the main reason for the increase was the voted \$33,000 for possible additional coverage for
40 Essex Rescue and the Fire Department.

41
42 On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard adopted the following tax rates for FY13
43 A General Fund tax rate of **\$.4528**

44 A Local Agreement rate of **\$.0113**

45 A Homestead school tax rate of **\$1.3054** and

46 A Non-residential school tax rate of **\$1.3865.**

47 The motion passed 2-0.

48

49 **5. Warn Land Use Regulation Amendments Hearing.**

50

51 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, acknowledge receipt of the proposed bylaw amendments
52 and warn a public hearing for the same for 7:00 pm on August 2, 2012 at the Jericho Town hall, with
53 publication of the hearing in the Seven Days newspaper (to meet the 15 day notice requirement) and in the
54 Mountain Gazette. The motion passed 2-0.

55

56 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard adjourned at 7:33 p.m.** The motion
57 passed 2-0.

58

59 Respectfully Submitted,

60 Todd Odit

2
3 **Selectboard Meeting**
4 **July 19, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Kim Mercer
8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Dennis Nelson, Raymond Houston,
10 Daniel Troidl, Walt Goodell, Pam VanDeursen, John St. Amour, Chuck Lacy
11

12 The public hearing was called to order by Mr. Nulty at 7:00 p.m.
13

14 **1. Public Comment.**

15 There was none.
16

17 **2. Discussion with Vermont State Police - Captain Troidl & Major Goodell.**

18 Mr. Nulty expressed appreciation that the Vermont State Police have been forthcoming and proactive. Major
19 Goodell introduced himself and Captain Troidl, explaining their supervision responsibilities. Major Goodell
20 stated the State Police will make this right with the Town of Jericho. He said they intend to restore the trust and
21 the confidence of the Selectboard and the residents and uncover every cent that is owed. Major Goodell
22 explained that he and Captain Troidl will leave their contact information, so they may be contacted with any
23 questions or concerns.
24

25 Major Goodell said he hopes this forum starts an open dialogue with the Vermont State Police. He said this will
26 be a process and a lengthy investigation, of which he cannot get into specifics. He stated there are more than
27 twenty investigators committed to the investigation and it is a high priority. Mr. Nulty asked if that implies it is a
28 broader issue than we are aware. Major Goodell explained he does not know the scope of the investigation. He
29 briefly discussed the process involved in these types of investigations, adding that they want to make sure no
30 stone is left unturned and they want to make sure the Town is made whole. Mr. Nulty asked if other towns are
31 involved. Major Goodell said he cannot answer that question, but they do know Jericho is directly involved.
32

33 Ms. Mercer introduced the Selectboard members present and the Town Administrator. Major Goodell said the
34 investigators are working with the Chittenden County States Attorney's Office. He discussed the timeframes
35 under review. Major Goodell said Captain Troidl will assume responsibility for administering the Jericho
36 contract. He said Captain Troidl will coordinate the logistics, accountability, activity, and reporting. He
37 discussed ongoing communication regarding this matter.
38

39 Ms. Mercer clarified whether the VSP officials were willing, if needed, to have a public meeting. Major Goodell
40 said they are, noting they would need to coordinate the agenda with the Selectboard because certain items
41 could not be discussed during the investigation. Ms. Mercer noted she has already heard questions as to
42 whether there is anything the Town can do to double check current hours logged. Major Goodell stated that
43 Captain Troidl is personally responsible for that process. Captain Troidl said he will meet as often as the Town
44 wants to report all the information they want and need.
45

46 Mr. Nulty said he is impressed with the quality and level of response to the issue. He said there has been some
47 question about whether this would have been avoided if the Town had its own Police Department, noting this is
48 not causing them to think they should. He said local police departments are not immune to this sort of thing
49 and the Town has fewer resources to handle it. Major Goodell recognized that confidence statewide has gone
50 down and they have committed to restore it.

Mr. Nulty expressed concern as to whether there is a systemic problem, noting a recent news story that said 30% of the highest paid State employees are in Public Safety. Major Goodell responded that during the course of this investigation they intend to turn over every stone that needs to be turned over. Ms. Mercer asked who found the error. Captain Troidl said the Trooper reported the issue to him and he is proud of that Trooper. He said the investigation will look at everything to make sure something like this does not happen again.

Ms. Mercer discussed the contract with Jericho, noting observations about changes when the oversight of the contract changed within the Vermont State Police. She noted the increase in complaints and the decrease in police presence around Town. She asked about audits of ticketing and mileage trackers on the vehicles. Captain Troidl said he intends to meet with Jericho officials regularly and welcome their feedback throughout the process. Mr. Nulty said he has members of law enforcement in his family, discussing an example. He said he has a very serious appreciation for the response to this issue.

Ms. Mercer asked whether compensation to the Town for any loss is contingent upon successful prosecution. Major Goodell said it is not. Ms. Mercer clarified that if there is not enough proof, the Town will still see compensation based on the investigation's findings. Major Goodell stated they intend to restore total confidence and to make the Town whole. Major Goodell and Captain Troidl left their contact information, including personal information, stating they are both available 24 hours a day. The Selectboard thanked Major Goodell and Captain Troidl for meeting with them. Ms. Mercer suggested Captain Troidl and Mr. Odit discuss the biggest areas of concern in Town and Captain Troidl agreed.

3. VLCT Presentation on Health Trust Offerings - Pam VanDeursen.

Pam VanDeursen introduced herself as a Member Representative from Vermont League of Cities and Towns (VLCT). She said she has been discussing the possibility of Jericho coming back to VLCT for its insurance with Mr. Odit. She discussed the previous business model used for health insurance by the League for 27 years. Ms. VanDeursen stated that health insurance rates are rising. She discussed the disadvantages of the previous business model used by VLCT for health insurance. She said they have changed their business model to allow carrier choice and unbundled the pool.

Mr. Nulty asked whether that made it better or worse. Ms. VanDeursen discussed the changes, noting the change ensures the plan costs the same wherever you procure the health insurance from. Mr. Nulty and Ms. VanDeursen discussed unbundling, pooling, and insurance policies. Ms. VanDeursen explained the change and its impact on municipalities. Ms. Mercer clarified that previously the health insurance rates with VLCT went up; causing the Town to change, but now VLCT can offer the same rates the Town had gotten elsewhere. Ms. VanDeursen agreed, noting the rates are community rated. Mr. Nulty asked for clarification and Ms. VanDeursen explained, noting the rates charged by Blue Cross Blue Shield are approved by the Department of Financial Regulation. The Selectboard discussed rates further with Ms. VanDeursen.

Mr. Odit discussed the reasoning for changing the health insurance from VLCT. He said now VLCT can be the Town's broker for the same plan. Mr. Nulty said that if all things are equal, he would prefer to go through VLCT. Ms. VanDeursen stated it would not cost any more money. She discussed the plan the Town has and provided folders to the Selectboard members. She then discussed the information within the folders regarding additional benefits to the employees, with no added cost. She explained how the Town could change if they are interested.

Ms. Mercer asked if the employees' group and member numbers stay the same if the Town chooses to transfer to VLCT. Ms. VanDeursen said they do and VLCT offers orientations to help employees understand the transition and additional benefits. Ms. Mercer clarified whether she would be willing to make a presentation to the staff and Ms. VanDeursen said she would. Mr. Nulty asked how VLCT benefits from the transfer. Ms. VanDeursen explained they share in the commission in order to provide the additional services to employees.

101 Ms. VanDeursen left additional information packets for Ms. McMains and Mr. Odit. Mr. Nulty asked about the
102 timing for a decision. Ms. VanDeursen said the Town can transfer anytime and it would be effective the first of
103 the following month. The Selectboard thanked Ms. VanDeursen for the presentation.
104

105 **4. Review of Jericho Center Traffic Calming Proposal.**

106 Mr. Odit presented a proposal to the Selectboard that was developed by staff, in coordination with those
107 interested, for traffic calming in Jericho Center. He referenced the site plan. Ms. Mercer asked about the
108 funding. Mr. Odit said the Selectboard professional consultant line item funded the proposal. He discussed the
109 history of the project, noting that because a speed table is being considered it was necessary to engage a
110 professional to ensure it is done right. Ms. Mercer asked about the cost. Mr. Odit said that to date
111 approximately \$1,500 has been spent.
112

113 Mr. Nulty observed the new signs have made a difference in slowing traffic. Mr. St. Amour noted the signs
114 cannot stay up during the winter. Mr. Odit discussed the proposal, noting it includes a speed table with an
115 integrated crosswalk and marking. He discussed the approach to implementing the design with the Selectboard.
116 Mr. Odit noted some of the current concerns that prompted the proposal, including pedestrian safety. Ms.
117 Mercer noted that people park right in front of the store. She asked whether the group discussed changing that
118 or making it clear not to park there. Mr. Odit said they propose continuing the painted sidewalk. Mr. St. Amour
119 clarified the location, looking at the plan and discussing it with the Selectboard.
120

121 Ms. Mercer asked about putting in a planter or signs to deter parking directly in front of the store to ensure
122 cross walk safety. The Selectboard and Mr. Odit discussed the matter further. Mr. Odit noted the idea is that,
123 by moving the crosswalk, more people will use the crosswalk instead of crossing the road anywhere. The
124 Selectboard, Mr. Odit, and those present discussed the proposal further. Some concerns that were noted are as
125 follows:

- 126 • People are not slowing down when they enter Jericho Center, until they are near the store.
 - 127 • The road is visually wider because there are no plants or curbs.
 - 128 • People from out of state looking for Interstate 89.
 - 129 • Less police coverage on the weekend.
 - 130 • Speed bumps are an annoyance and the problem is with enforcement.
- 131

132 Mr. Odit stated the hope is that if this speed table is installed and it works, the Town could install two more on
133 either end of Jericho Center to further calm traffic. Mr. Nulty discussed the signs in the road and how they are
134 affecting speed. Mr. Lacy noted the importance of the Town trying some of these techniques to prove it can do
135 traffic calming successfully before attempting to do it elsewhere in Town. Mr. Nulty discussed creating visual
136 confusion to slow traffic.
137

138 The Selectboard and those present discussed other traffic calming methods, including: chokers, plantings, jersey
139 barriers, painting the speed limit on the pavement, additional signs in the road, re-striping the fog lines to 9',
140 and the use of speed feedback signs. A member of the public suggested moving the parking spaces for the store
141 in front of it, rather than across the road; suggesting re-routing the road to where the parking is currently
142 located. Mr. Nulty agreed the suggestion was a valid point and would improve safety. He agreed to look into
143 the possibility.
144

145 Ms. Mercer asked whether traffic could proceed over a speed table at 25 miles per hour. Mr. Odit discussed the
146 differences between speed humps and speed tables, noting an example. Pedestrian safety was discussed
147 further. The Selectboard and Mr. St. Amour discussed parking for the store. Mr. Odit said he thinks the Town
148 should do something soon to address speed in Jericho Center. He said the proposal includes ideas that can be
149 implemented quickly, economically, and can be undone if they are not effective. He said he is working on
150 obtaining estimates, noting that speed tables are technical work. Mr. Nulty asked whether Town employees

151 could do the work. Mr. Odit recommended contracting with an outside firm to do the technical nature of the
 152 work. He said he would have estimates at the next meeting.
 153

154 Mr. Nulty asked those in attendance to vote on whether the proposal is a good idea and should move forward;
 155 by a show of hands there were six for and one opposed. Ms. Mercer noted it was a non-binding vote. The
 156 Selectboard, Mr. Odit, and Mr. St. Amour further discussed the parking situation near the store. The
 157 Selectboard agreed to look into the suggestion of moving parking in front of the store. The Selectboard and Mr.
 158 St. Amour discussed renovations.
 159

160 **5. Discussion of Town Tax Stabilization Program.**
 161 Mr. Odit explained that he and the Town Assessor have been reviewing the Tax Stabilization Program. He said
 162 they were reviewing its effectiveness and its intent. He provided an overview of the program to the
 163 Selectboard. Mr. Odit discussed the agreements with landowners, including: time periods, renewals, and
 164 restrictions. He also discussed how participation in the program is terminated, by the Town or by the
 165 landowner. The Selectboard discussed the program with Mr. Odit.
 166

167 Ms. Mercer discussed the amount of taxes avoided and how much it costs other taxpayers to fund the program.
 168 Mr. Odit said that 21 of the 28 contracts are up for renewal in 2013. He discussed the State's Current Use
 169 program, noting that landowners can choose which program to participate in. He also discussed differences
 170 between the Town's and the State's programs. Mr. Odit discussed the possibility of phasing out the Town's Tax
 171 Stabilization Program, noting that landowners could enroll in Current Use. He suggested that if the program is
 172 not phased out, the terms of the agreement should be revised. The Selectboard and Mr. Odit discussed the
 173 matter further. The Selectboard thanked Mr. Odit. Mr. Odit said he would return to the Selectboard with some
 174 options regarding the program, discussing an example. The Selectboard discussed options for proceeding.
 175

176 **6. Approve minutes of 7/5/2012.**
 177 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved the minutes of 7/5/2012 as**
 178 **written.** The motion passed 2-0.
 179

180 **7. Other Business.**
 181 Mr. Nulty discussed the recent press coverage involving the contaminated compost at Chittenden Solid Waste
 182 District (CSWD). He suggested having the Town's representatives, Bert Lindholm and Leslie Nulty, come before
 183 the Selectboard to discuss the matter. The Selectboard discussed the issue, including the possible financial
 184 implications. Mr. Nulty noted the cause of the problem is unknown, but the chemical itself is illegal and there
 185 are no registered users in Vermont. He discussed the possible origin, stating there is an investigation underway.
 186 The Selectboard discussed the issue further.
 187

188 Ms. Mercer discussed a possible conflict, noting that she has registered as an affected party with CSWD. The
 189 Selectboard discussed whether listening to the report from the representatives would create a potential conflict.
 190 Mr. Odit said he would put it on an agenda in August.
 191

192 **8. Approve Warrants of 7/9/2012.**
 193 The Selectboard members present signed the warrants.
 194

195 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard adjourned at 8:45 p.m.** The motion
 196 passed 2-0.
 197

198 Respectfully Submitted,
 199 Amy Richardson

2
3 **Selectboard Meeting**
4 **August 2, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Acting Chair), Kim Mercer
8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Jennifer Murray (Planning &
10 Development Coordinator), Wayne Hendee, Jon Willard, David Villeneuve, Stuart Alexander, Andrew Albright,
11 Phyl Newbeck, Tom Baribault, Jamey Barrett, Ed Stygles, Michael Devereux, Valerie Wilkins, Jean-Marie Milliken,
12 Andy Barber, Wayne Howe, Ann Squires, Pat Novotny, Jessica Alexander, Stanley Knapp, Robin Bartlett, Andre
13 Beauregard, Jeannette Beauregard, Ronald Buxton, Mildred Buxton, Stephen Nickerson
14

15 The public hearing was called to order by Ms. McMains at 7:02 p.m.
16

17 **1. Public Hearing - Proposed Amendments to Land Use Regulations.**

18 Jennifer Murray, Planning & Development Coordinator, introduced herself and discussed the proposed changes
19 to the Land Use Regulations, noting the following:

- 20 • The zoning map has not changed;
- 21 • Where the proposed changes are in the approval process;
- 22 • Section 2 - Definitions: several definitions changed;
- 23 • Section 4 - Zoning Uses: added Special Use Standards from State statutes, discussing what it means; added
24 outdoor storage/display at the request of the Zoning Administrator; added a section for Drive-Throughs,
25 explaining the change from the current regulations;
- 26

27 Wayne Howe, Chair of the Jericho Planning Commission (JPC), noted he did not want people to have the
28 impression that Drive-Throughs are allowed. He said they are allowed as a conditional use, which requires a lot
29 of parameters to be considered by the Development Review Board (DRB) before a Drive-Through would be
30 approved. Ms. Murray discussed the conditional review process, and then continued with the summary of the
31 proposed changes, noting the following:

- 32 • Section 5 - Dimensional Standards: clarified how setbacks are measured; and added clarifying language
33 regarding the size of accessory buildings in comparison to the principal dwelling;
- 34 • Section 12 - Administration & Enforcement: added language about the appeal process at the Zoning
35 Administrator's request;
- 36

37 Ms. McMains explained the process for public comments. Michael Devereux discussed concerns about Section
38 5.9.3 regarding accessory buildings, discussing an example. He asked about the reasoning behind the change.
39 Ms. Murray pointed out the exception for agricultural use. The Selectboard discussed the proposed language
40 and the possibility of clarifying the language relating to the exception for agricultural use.
41

42 Valerie Wilkins stated she submitted a letter to the Selectboard regarding her opposition to Drive-Throughs. She
43 summarized her letter, noting the following:

- 44 • Drive-Throughs are inconsistent with the Town's rural and historic nature;
- 45 • They diminish walkability, while the Town has made efforts to improve walkability in Town;
- 46 • They encourage idling and harmful emissions while the Selectboard has passed a No Idling Resolution;
- 47 • Drive-Throughs should be banned entirely;
- 48 • They are available in neighboring towns;

49 • They shouldn't be allowed for food services of any kind or in the Agricultural, Rural Residential, or Village
50 Center Districts;

51 • The regulations should be very clear about the types of Drive-Throughs allowed, which zoning districts they
52 are allowed in, address pedestrian safety, and limit idling;

53 Ms. Wilkins said she collected regulations from other towns around the State, noting that many have restrictions
54 on Drive-Throughs.

55

56 Phyl Newbeck, member of the JPC, said she voted to remove restaurants from Drive-Throughs. She asked the
57 Selectboard to listen to Ms. Wilkins comments, noting she believes the JPC acted too hastily. Jon Willard,
58 member of the JPC, stated there was only one member who voted against it. He said they had long discussions
59 on the topic and did not act hastily. He stated only one person opposed, discussing animosity and concerns
60 about possible Conflicts of Interest. Mr. Willard said the majority of the JPC discussed it for a long time.

61

62 Jean Marie Milliken said those who cannot get out of their cars would benefit from Drive-Throughs and she
63 would hate to have them not be possible if they would help the elderly or similar. She noted the Merchants
64 Bank has a drive-up and she does not think it slows down idling while people wait. Ed Stygles said people want
65 to keep the Town country, but it is not anymore. He said Drive-Throughs are a good thing and discussed an
66 example of how efficient they can be. He said he thinks they are a great way to move cars along.

67

68 Andrew Albright echoed Ms. Wilkins' points. He stressed the importance of not allowing Drive-Throughs
69 anywhere in Town. He said if Drive-Throughs are allowed, they need to be restricted to the districts where
70 commercial development is allowed. Pat Novotny discussed her opinion on Drive-Throughs. She noted she has
71 seen some where they are attractive and fit in with their use. She discussed the benefits to those who are
72 handicapped. Ms. Novotny noted Drive-Throughs are fairly intrusive in terms of traffic and don't fit in with the
73 historic nature of the Town. She clarified where they would be allowed and discussed considering the Town's
74 vision, plans, and goals in the decision. She asked about the Town's vision. The Selectboard referred her to the
75 Town Plan.

76

77 Tom Baribault, member of the Conservation Commission, said the commission has just concluded a wetlands
78 inventory and would like to make sure the new document has language that allows for discoveries of new
79 wetlands to be included in the decision making process. Mr. Baribault moved on with comments about the
80 proposed regulations as a resident of the Town. He noted there are some typos and reference errors in the
81 document, which he will submit to Ms. Murray. He objected to the 20% exemption allowing encroachment into
82 natural overlay districts in Section 6.7.2.3, noting they are defined for a reason.

83

84 Mr. Baribault asked about grandfathering non-conforming lots in Section 5.10.1. Ms. Murray said it is not a
85 change from the current document. Mr. Baribault said loop holes should be addressed in the revision. Ms.
86 McMains said the non-conforming lots created pre-zoning are the only ones grandfathered. Mr. Baribault asked
87 whether that trumps all the other constraints in the regulations. Ms. McMains said not necessarily, discussing an
88 example.

89

90 Mr. Baribault asked about Section 10.13.8.2 regarding density bonuses. He objected to density bonuses being
91 considered the night of the hearing, noting the bonuses should require advance warning to the public. Ms.
92 McMains said the regulations address that and discussed the approval process. Mr. Baribault and Ms. McMains
93 discussed the language, noting it should be clearer. Mr. Baribault said Section 10.9.3.2(d) has been in the
94 regulations a long time, but asked if the Town could address the cumulative effects of stormwater for residents
95 down slope. He said the amount of water that enters a property after development should not be more than the
96 water that entered the property before development. He discussed an example.

97

Mr. Howe reminded the Selectboard that Drive-Throughs are conditional use. He said the JPC discussed considerations for approval with the DRB. He said that under certain conditions there could potentially be a Drive-Through that would be compatible. Mr. Howe explained that was the JPC's vision for coming to agreement on the matter. He asked the Selectboard to allow the JPC to discuss any recommendations for changes prior to them taking any further action. Stuart Alexander asked whether the Selectboard will hold a second hearing. Ms. McMains discussed how it would likely proceed, based on public comments so far. Mr. Odit suggested the Selectboard could schedule a deliberation, possibly with the JPC, if the proposed regulations are not adopted as presented. He noted that any changes are up to the Selectboard and they would warn a second meeting.

Ms. Wilkins stated she is opposed to the changes that open the door for more fuel sales establishments in Jericho. She noted the Planned Unit Development (PUD) review has been removed as a requirement for fuel sales. She discussed the districts where fuel sales are currently allowed. Ms. Wilkins said she does not understand the references to the Village Center District. Ms. Murray said the references should have been removed. Ms. Wilkins said there are other references in the definitions and the PUD review that need to be removed. She noted she is not clear what the implications of removing the review are. She asked the Selectboard to review them to see whether they address pedestrian and vehicular movement, and how it would be enforced. Ms. Wilkins stated that gas stations are not appropriate near some establishments, noting some examples.

Mr. Baribault said he would like to see the definition of forestry on page 7 expanded. Ms. McMains noted they are working on updating the bylaws in 2013. She suggested Mr. Baribault work with Ms. Murray on the revisions/updates relating to natural resources. Mr. Baribault said he does not see a provision for what the Town would do if other Wellhead Protection Areas are identified in Section 6.6.2. He discussed an example, noting he would like a provision that they receive the same or similar protections. Ms. McMains asked how often they are updated by the State. Mr. Baribault said it has been the same for 22 years. He discussed what the Conservation Commission has looked at, noting that over half the Town lives outside a Wellhead Protection Area.

David Villeneuve, member of the JPC, asked whether any letters or comments were submitted regarding the proposed regulations. Ms. McMains said there was a letter submitted to the JPC from the Energy Task Force (ETF) and a letter from Ms. Wilkins, which she summarized. Mr. Villeneuve asked whether additional written comments would be accepted after this hearing. Ms. McMains said this hearing will be closed after tonight, but there may be a second hearing.

The public hearing was closed by Ms. McMains at 7:47 p.m. The Selectboard meeting was called to order by Ms. McMains at 7:47 p.m.

2. Public Comment.

There was none.

3. PACE Presentation.

Ms. Wilkins introduced Carol Weston from Efficiency Vermont to discuss the PACE program. Ms. Weston said that PACE stands for Property Assessed Clean Energy. She said it is a mechanism used throughout the United States where homeowners can make clean energy improvements using assessments. She said there are 34 towns in Vermont that have voted to become a PACE district. Ms. Weston discussed how towns become a district, noting that the 34 towns are in various stages of implementation. She discussed the legislation and the importance of the program.

Ms. Weston said homeowners can leverage the equity in their home to finance clean energy improvements. She discussed how the program works and how the money is repaid, noting there is a lien placed against the property. Ms. Weston discussed who is eligible to participate in the program, the amount of equity needed, and

148 types of projects that qualify for the program. She discussed some examples and explained how the process
149 would work if Jericho became a PACE district. She discussed the application and eligibility requirements and the
150 goal of the program. Ms. Weston also discussed cost savings, the Town's role, and Efficiency Vermont's role as
151 administrator. She then discussed how the program is funded and how delinquencies are handled.

152
153 Wayne Hendee asked if it is the Town's responsibility if a homeowner defaults. Ms. Weston said there are loan
154 loss reserves to cover defaults. She discussed reserves that will be held, as required by legislation. She
155 discussed the next steps, should Jericho decide to become a PACE district. Ms. Weston responded to a question
156 about why a homeowner would choose this program over going to a bank, stating it is for people who can't or
157 choose not to go that route. She explained the PACE assessment stays with the property and transfers if the
158 property ownership transfers, discussing some examples.

159
160 Mr. Albright asked if PACE assessments are junior to a mortgage. Ms. Weston said yes. Mr. Albright and Ms.
161 Weston discussed what happens if a homeowner defaults on their mortgage, if the improvement fails, or if a
162 new owner removes the improvement. Ms. Weston explained the program finances improvements that are not
163 easily moved. She left handouts for those interested, which include contact information and frequently asked
164 questions about the program. She discussed the role of energy audits in determining what improvements are
165 needed and said the Efficiency Vermont website has a list of approved contractors. She also discussed the role
166 of incentives, tax credits, and rebates.

167
168 Ms. Wilkins asked how other towns have determined resident's interest in the program. Ms. Weston discussed
169 approaches, including meetings, Energy Committees, and Town Meetings. Ms. Novotny asked when
170 implementation will start. Ms. Weston discussed the timing, stating they are hopeful that it will start early in
171 2013. Ms. Wilkins asked about staff time. Ms. Weston said it depends on the Town, discussing examples. The
172 Selectboard thanked Ms. Weston for her presentation.

173 174 **4. Discussion on Proposed Streetlight Removals.**

175 Mr. Odit said the ETF did a streetlight study and recommended some for removal. He said the Selectboard
176 decided to do a trial outage for those recommended for removal and to obtain input from those involved. He
177 said that due to some things happening within the utility company, some of the lights were removed. Mr. Odit
178 noted that if the lights were turned back, on they would have been replaced with LED fixtures. He said that not
179 all of the fixtures for the trial outage were removed and may not have been turned off.

180
181 Mr. Albright stated the three factors affecting the implementation were: 1) the utility merger; 2) the problems
182 with the manufacturing of the LED lights; and 3) the person leading the project at the utility has been on leave.
183 Mr. Odit discussed letters that were sent out to residents and the response received. He noted that public input
184 brought the removal certain streetlights to their attention. He said residents were also notified of this meeting
185 to obtain further comments.

186
187 Ron Buxton stated he received a letter about the trial, but it didn't happen and the light disappeared. He said
188 the light has been up for years and is an asset for the senior citizens living in the area. He noted the light also
189 benefits pedestrians at night. Mr. Buxton discussed visibility and safety concerns, stating he would like to see the
190 light put back up.

191
192 Anne Squires said she was told lights would be put up on Cilley Hill Road. She expressed concerns about a light
193 on the bridge, noting it is a single lane and a light would make it difficult to see if a car was coming. She
194 discussed the beauty of the area at night and stated a light is not needed on the bridge.

195 Ms. Novotny said she would not like lights on the bridge. She said she has a petition that many residents on
196 Cilley Hill Road have signed. She said she is not aware of any safety issues on the bridge and she does not see
197 the necessity of a light. Ms. Novotny expressed confusion about the different types of lights in town, noting it

198 should be consistent. Ms. McMains noted there is different ownership of the lights, which causes the
199 inconsistency. She discussed the ownership. Ms. McMains explained the work the ETF did to identify lights to
200 upgrade to LED, lights that could possibly be removed, and lights that could possibly be added. She said getting
201 input from residents is the purpose of this meeting. Ms. Squires presented the petition to the Selectboard.
202
203 Ms. Novotny suggested using Town owned lights where they make sense. Ms. McMains said the Town now has a
204 Lighting Policy and discussed how it guides the process going forward. Mr. Buxton asked when the Selectboard
205 would make a decision about the light. Ms. McMains said they would decide soon, noting they are trying to save
206 some money and make some uniformity in Town. Ms. Mercer said the Town can make some changes, noting
207 that none of the lights were supposed to be removed. Ms. McMains noted that if the light goes back, it will be a
208 LED light and will save the Town some money.
209
210 Stan Knapp said he lives in Jericho Corners, noting his confusion about which light is being discussed near his
211 home. He clarified the location and said the light has not been turned off. He asked if is in danger of being
212 turned off. Ms. McMains said it is a possibility. Mr. Knapp said the more light there, the better. He discussed
213 changes in traffic over the 56 years he has lived there. He noted concerns about social problems in Chittenden
214 County, stating the lighting discourages that type of activity. He requested the Selectboard consider maintaining
215 the light for safety and security. Ms. McMains said they are trying to balance that throughout the Town. She
216 said they are working through the process, noting that if the Town chooses to turn off a light that an individual
217 homeowner can keep it at their cost.
218
219 Mr. Buxton disagreed, stating the light is a safety factor. He discussed an example. Mr. Albright explained the
220 utility company allows anyone to put up a security light, but the Town does not need to pay for it. Mr. Buxton
221 expressed concern about paying taxes with no return. Ms. McMains noted there are areas in Town where there
222 are no streetlights. Ms. Novotny clarified which streetlights were being discussed. Ms. McMains discussed the
223 different streetlights and their ownership. Andy Barber asked if he could have a copy of the Town's Lighting
224 Policy. Ms. McMains said he could get a copy from the Town Administrator.
225
226 Jeannette Beauregard stated she is Mr. Buxton's neighbor and they need the light. She said it is too dark at night
227 and the traffic is very heavy. Mr. Barber said the lighting in Town looks good. He said the Town does not have to
228 pave sidewalks and install crosswalks because no one uses them anyway. Ms. McMains said the sidewalks do get
229 used. Mr. Barber asked about winter maintenance and the cost compared to how many people use them. Ms.
230 McMains discussed safety concerns and the reasoning for building sidewalks. She said the emphasis has been on
231 reducing reliance on automobiles. Mr. Barber asked if the Town can afford them. Ms. Mercer said they are being
232 done in pieces, using grants and State assistance.
233
234 Andre Beauregard said he has had surgery and has to walk at night. He said he cannot walk in the dark; it is
235 dangerous. He said he would like the light to come back on. Mr. Knapp noted the emphasis seems to be on
236 safety, not security, and that is his emphasis too. He discussed the intersection and pedestrian activity. He said
237 that illumination is important in that spot. Ms. McMains said the trial would have given a better indication of
238 how the Town lights illuminate the corner. The Selectboard and Mr. Knapp discussed lighting in the area. Mr.
239 Knapp stated he feels very strongly that the light remain on the corner for safety reasons. Ms. McMains thanked
240 everyone for their comments. Ms. Mercer thanked Mr. Albright and the ETF for the thorough report and all the
241 work that has been done on this project.
242
243 Mr. Odit stated there were two objections to adding a light on Clover Lane and Cilley Hill Road, so he suggested
244 leaving those alone. He said Mr. Knapp made a fair point about that intersection and there were a lot of
245 comments about the light on Sunnyview on the blind curve. He indicated the light on the map, noting it is close
246 to the pathway. Ms. McMains clarified the location and said it makes sense. Mr. Albright stated he received one
247 comment thanking him for removing a light. Ms. McMains said, regarding the recommended removals, they

248 should leave the one at the Lee River Road corner and the one on Sunnyview on the curve. She noted the Route
249 15 light discussed was the only one on that side of the road. Mr. Albright discussed the location and said the
250 utility representative will need to take a look at it. Ms. McMains noted it would be nice to have them all on the
251 same side of the road. The Selectboard and Mr. Albright discussed the light further. Ms. McMains suggested
252 moving the light to the other side of the road for safety.

253
254 Mr. Albright said the utility representative should be back to work next week, so he will try to schedule a meeting
255 to look at these specific locations. Mr. Odit said he believes the proposed lights to be added on Old Pump Road
256 were added. Mr. Albright said he has received compliments about them. The Selectboard, Mr. Albright, and Mr.
257 Odit discussed other lights in Town. Mr. Albright noted that Vermont Electric Coop did the upgrades this week.
258 He discussed the changes made, noting he plans to give the engineer a call tomorrow.

259
260 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved proceeding with lighting**
261 **upgrades and removals, except for those noted above that would not be removed.** The motion passed 2-0.

262
263 **5. Warn Second Hearing for Land Use Regulation Amendments if Needed.**

264 Mr. Odit clarified whether the Selectboard wants to make some changes to the proposed regulations. The
265 Selectboard agreed. Mr. Odit and the Selectboard discussed how to proceed with future discussions, including
266 Ms. Murray and the JPC. The Selectboard discussed the areas that need follow up and upcoming meetings. Mr.
267 Odit suggested scheduling a workshop on a different night to attend to that discussion. The Selectboard agreed
268 and discussed the timing. They agreed to schedule a meeting with the JPC on Tuesday, September 4th at 7 p.m.

269
270 **6. Acceptance of 2012-2013 Sidewalk Snow Plowing Bid.**

271 Ms. McMains clarified who had the contract for the previous year and what the bid includes. Mr. Odit noted he
272 added to the scope this year to include any clearing, salting, or sanding at the request of the Town Administrator
273 or the Road Commissioner. He discussed snow removal over the last couple of years and the equipment owned
274 by those who submitted bids. The Selectboard discussed the bids further, including the costs and the scope of
275 the work. Mr. Odit discussed the benefits of the company whose bid is being recommended. Ms. Mercer noted
276 that when Essex sidewalks are not clear, they have to cancel school. Ms. McMains said the company whose bid
277 is recommended also provides snow removal for the local schools. Ms. Mercer said the Town needs to
278 encourage people to use sidewalks and needs to make it a priority.

279
280 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard awarded the 2012-2013 winter**
281 **Season Sidewalk Snow Removal Services bid to Craig Cowles, per his bid #510 dated 7/26/12, in the amount of**
282 **\$13,000.** The motion passed 2-0.

283
284 **7. Approve minutes of 5/17/2012.**

285 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the minutes of 5/17/2012**
286 **as written.** The motion passed 2-0.

287
288 **8. Other Business.**

289 The Selectboard discussed upcoming meetings and which members are able to attend.

290
291 **9. Approve Warrants of 7/23/2012.**

292 The Selectboard members present signed the warrants.

293
294 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 9:09 p.m.** The motion
295 passed 2-0.

296
297 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **August 16, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Kim Mercer
8

9 **Others present:** Todd Odit (Town Administrator), William Fulton, Wayne Border, Jeremy Matosky, Michael
10 Weinberg, Geoffrey Urbanik, David Villeneuve, Elizabeth Webster, Bob Schermer, Peter Booth, Todd Fischer
11

12 The public hearing was called to order by Mr. Nulty at 7:05 p.m.
13

14 **1. Public Comment.**

15 Mr. Fulton said he attended the meeting about the proposed Park-and-Ride last week, as did other concerned
16 citizens. He stated there was a conflict of interest with one of the Selectboard members who is on the Energy
17 Task Force (ETF). Mr. Nulty disagreed about the conflict, noting there is no financial gain. He explained that the
18 ETF was created by the Selectboard and has no legal rights to make decisions. He acknowledged the concerns
19 and agreed to add the topic to a future agenda. Mr. Odit noted it is planned for the first meeting in September
20 to ensure that the DRB minutes are finalized and that all Selectboard members present. Mr. Fulton stated there
21 should be a study to demonstrate a need for a Park-and-Ride before spending Town money. Mr. Nulty
22 acknowledged the concerns raised and suggested documenting the concerns for the public record. Ms. Mercer
23 suggested email would be acceptable.
24

25 Ms. Webster said she also attended the meeting and has similar concerns. She said it is costly and has a number
26 of negatives, so whether it is a benefit to the Town should be demonstrated before moving forward in any
27 manner.
28

29 Mr. Border stated he is also not in favor of the Park-and-Ride. He said he has used the Richmond Park-and-Ride
30 for many years and discussed criminal activity there, noting the inability of police to manage the activity. He
31 discussed the traffic issues at the intersection, stating that more traffic there is not a good idea. Mr. Border said
32 it is a residential area and could affect property values.
33

34 Ms. Mercer said there have been meetings and discussions with the ETF. She said the Richmond Park-and-Ride is
35 overflowing. She noted the thought was that this is Town property which is not buildable and might be a good
36 spot. Mr. Border disagreed. Ms. Mercer said the idea of locating one closer to Underhill would benefit less
37 Jericho residents. Mr. Nulty said there are two questions: 1) Is there a need for it at all; and 2) What is the right
38 location. He agreed the first question may not have been answered before jumping to the second question. He
39 said although he supports it, the Town should consider determining the need. He stated the Selectboard will
40 warn the topic and discuss it at a future meeting.
41

42 **2. Presentation of Dickenson Street Complete Street Concept.**

43 Mr. Odit said the Selectboard authorized a consultant to prepare a Complete Streets Concept for a realigned
44 Dickenson Street. He said Trudell Consulting Engineers will make the presentation. Mr. Matosky introduced
45 himself, noting he has been involved since April 2006. He discussed previous studies, which were used as a basis
46 for this design. He explained the orientation of the drawings, noting the proposal is to realign the road. Mr.
47 Matosky stated these are not construction drawings, but will help get a handle on the cost. He said the
48 estimates done with earlier studies seem to be high. He said the design incorporates traffic calming, realigns the
49 streets, and adds enhancements to get the Village feel.

50 Mr. Matosky suggested that disrupting the traffic by the school would reduce commuter traffic. He discussed
51 the design, zoning, pedestrians, crosswalks, curbs, landscaping, traffic calming, lighting, and possibilities for the
52 future. He also discussed the dimensions of the road, the bike lane, and the sidewalks, noting the design would
53 give the "village" feeling. Mr. Matosky said the estimate obtained from a local, reputable contractor is lower
54 than earlier estimates.
55

56 Mr. Nulty discussed how other places separate bicycle lanes/paths from the road and the sidewalks. Mr. Nulty
57 and Mr. Matosky discussed possible approaches. Mr. Matosky estimated the project cost at \$1.4 million, noting
58 that a phased approach is possible. Ms. Mercer said the design makes sense and looks really good. She said the
59 question is whether we can afford it.
60

61 Mr. Booth said he was involved in previous conversations and is concerned about turning River Road into a
62 straight line. He discussed previous configurations of the road and speed issues. He stated that if the
63 realignment happens with traffic calming, he hopes speeding would be mitigated. Mr. Booth expressed concern
64 that if the project is phased in, without traffic calming, there will be more speeding issues. Mr. Nulty said that is
65 a legitimate concern and the Town would have to be careful if phased in, noting the first phase would need to
66 include traffic calming. Mr. Booth and the Selectboard discussed the area, speeding, and traffic calming.
67

68 Mr. Odit explained a possible approach to implementation that would include triggers as development occurs in
69 the area. Mr. Nulty stated the phasing is critical to successful implementation. Mr. Booth expressed concern
70 about creating a dangerous situation. Ms. Mercer noted that increased traffic enforcement could occur also.
71 Mr. Matosky said traffic calming is a fairly new concept that when it works, it works well. He discussed various
72 design elements that can be incorporated, such as: bump outs, on street parking, and trees. He said timing is
73 important, as well as deciding where it is most important to slow traffic. Mr. Matosky discussed the area as it is.
74

75 Mr. Schermer clarified the traffic coming from Jericho to Underhill Center would take Dickenson Street. Mr.
76 Nulty said yes. Mr. Matosky said there have been discussions about that approach in the various studies and
77 this design gives that option. Mr. Booth asked about a traffic light. Mr. Matosky said the realignment of the
78 roads and a traffic signal at the Dickenson Street and Route 15 intersection makes the most sense. Ms. Mercer
79 suggested looking into closing through traffic on Steam Mill Road during school hours.
80

81 Mr. Odit said the general idea was to present the design to the Selectboard and get consensus on the vision. He
82 said there could be future discussions about how to approach. The Selectboard members liked the design. Ms.
83 Mercer asked for input from anyone who lives on Dickenson Street. Mr. Villeneuve asked about a stop sign at
84 the intersection. Mr. Matosky said there is not a four-way stop there, but it is still an option. Ms. Mercer asked
85 if there is room for a roundabout. Mr. Matosky noted an issue with the grade, but a four-way stop could be
86 employed.
87

88 Mr. Nulty asked Mr. Villeneuve's opinion. Mr. Villeneuve discussed his involvement in the process and
89 commended Mr. Odit for his work on the project. He said he has not looked over every detail, but he would like
90 to see the Selectboard adopt the overall plan and find a way to implement it. Mr. Nulty discussed possible
91 funding options, including a Special Assessment District. He also discussed who benefits from the realignment.
92

93 Mr. Villeneuve expressed his willingness to participate in some way in the cost of the project, including possible
94 financing over time. He said if the vision is adopted, it will help future development. He discussed the need for
95 such a design for any projects to move through the Act 250 process. Mr. Villeneuve said it is in everyone's
96 interest to direct traffic through there and build a Town center. He gave the plan his endorsement, stating he
97 likes the vision. He said some joint discussions will be needed to move the project forward. Mr. Nulty discussed
98 an earlier study and the Village Center designation. Mr. Odit noted the drawings are on the Town's website.
99

100 **3. Discussion of Underhill-Jericho Fire Department (UJFD) New Employee Funding.**

101 Todd Fischer said the main purpose of this discussion is to release the funds that were allocated at Town
102 Meeting. Mr. Nulty asked Mr. Fischer to give a quick synopsis of the deal. Mr. Fischer stated the goal has been
103 to gain Emergency Medical Services (EMS) during the day. He explained the steps taken to date. He said UJFD
104 and Essex Rescue have made a joint agreement to share an employee. Mr. Fischer explained the employee's
105 responsibilities and hours. A representative from Essex Rescue noted they have also hired an additional
106 paramedic, so that employee will be added to the two shared employees. Mr. Nulty clarified that Jericho will
107 get the benefit of a half person to enhance fire department services and a half person to enhance rescue
108 services, noting Jericho got more because Essex Rescue hired an additional employee. Mr. Fischer said they
109 would like to go ahead and hire the shared employee.

110
111 Mr. Villeneuve said he was on UJFD for over 40 years and he hopes this moves forward. He said both
112 organizations are well managed and he would not like to see them micromanaged. He stated they both do a
113 good job for Jericho and Underhill and they should make the personnel decisions. Mr. Nulty said the
114 Selectboard's obligation is to make sure the money is well spent. He noted a couple of items discussed at a
115 meeting with UJFD, suggesting engaging in joint strategic planning for the future. He suggested the possibility of
116 forming a committee to look at coverage in a broader way. Mr. Fischer said tonight's goal was to move forward
117 with this and the two organizations are looking at the future and ways to improve service. They discussed
118 coverage, including how it has evolved and improved over the years. They also discussed the difference
119 between an Emergency Medical Technician (EMT) and a paramedic. The Selectboard discussed the approval
120 from Town Meeting.

121
122 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard agreed to release the \$33,000 being**
123 **reserved for a shared employee between UJFD and Essex Rescue and to encourage working towards a**
124 **strategic planning process for future growth.** The motion passed 2-0.

125
126 **4. Request from Richmond for Approval of Proposed Digital Flood Insurance Rate Maps (DFIRM) Revisions.**

127 Mr. Odit introduced Geoffrey Urbanik, Town Administrator for Richmond. He said they are pursuing a change in
128 the DFIRMs for their town, which affect a small piece of farmland in Jericho. He stated the landowner is a
129 resident of Richmond and there is no negative impact to Jericho, but consent is needed for them to move
130 forward. The Selectboard, Mr. Odit, and Mr. Urbanik discussed the map. Mr. Urbanik explained a recent study
131 reduced the flood elevation from what is on the existing map. They discussed the affected property.

132
133 Mr. Urbanik said the basic issue for Jericho is flood mapping is already in effect and it cannot change for this
134 property without Jericho's consent. He said they are not making a significant change or negatively impacting
135 anyone. Mr. Nulty noted it is not unusual for that to flood. Mr. Urbanik said the maps have no connection to
136 predicting a flood and discussed the purpose of the maps. He said they are proposing a change to the line on the
137 flood insurance map. Mr. Nulty asked about the consequences of the change. Mr. Urbanik said the risk is to any
138 future development, noting there may be some risk of flooding.

139
140 Mr. Nulty asked if this action implies the area does not regularly flood or that anyone who builds there would not
141 need flood insurance. Mr. Urbanik and the Selectboard discussed the property. Ms. Mercer asked who this
142 benefits and the reasoning. Mr. Urbanik said it primarily benefits about twenty properties in Richmond and four
143 in Williston. The Selectboard and Mr. Urbanik discussed why the neighboring towns have to be involved in the
144 process. Mr. Nulty said he would like to consult the Town Engineer before making a decision. Mr. Urbanik said
145 he understands. The Selectboard, Mr. Odit, and Mr. Urbanik looked at the Jericho map and discussed the parcel
146 in question.

147
148 Mr. Urbanik said he would seek clarification from his Engineer, noting there is a possible error on the map
149 presented. Ms. Mercer said she would like a clear visual of the new versus the old to compare side-by-side. Mr.

150 Urbanik discussed the biggest parcel affected, noting it doesn't flood. He said there is no other farmland
151 involved that wasn't in the flood plain. Mr. Nulty asked whether the change reduces their flood insurance. Mr.
152 Urbanik said no, noting the structures are all in the flood zone. He discussed the benefits in Richmond and the
153 locations. Mr. Nulty asked if those areas flooded during Irene. Mr. Urbanik said they did not and discussed
154 flooding from Irene. He stated that anything that flooded from Irene is still in the flood plain. He said he would
155 get corrected maps and come back. The discussed how to proceed.

156
157 **5. Review Jericho Center Traffic Calming Cost Estimate & Next Steps.**

158 Mr. Odit presented cost estimates for Jericho Center traffic calming, noting it is approximately \$19,000 for the
159 paint and the speed hump. He said the higher cost is due to low quantities of material. Mr. Nulty asked about
160 the cost without the speed hump. Mr. Odit stated there are three elements and each are about the same cost.
161 He discussed the elements, noting it needs to be done as one project. He discussed the reasoning and the costs
162 with the Selectboard. Mr. Odit suggested putting the project into the Capital Budget for next summer. He said
163 he has some other ideas that could be implemented in the meantime, but it is too late to be done this year.

164
165 Mr. Nulty asked how it fits into the budget. Mr. Odit said the process will start tonight and this project could be
166 reviewed in that context. Mr. Nulty said he is in favor, but he does not want it to take priority over something
167 else that is worthy. Ms. Mercer asked whether a speed study has been done. Mr. Odit suggested conducting a
168 speed study this fall, while school is in session. Ms. Mercer agreed. She discussed complaints and money spent
169 on Browns Trace Road, noting that there needs to be documentation showing this is needed. Mr. Odit discussed
170 how the issue was raised. Mr. Nulty agreed the need should be documented and a speed study is a good idea.
171 He suggested putting it in the Capital Budget for next summer with the understanding that a speed study shows
172 there is a need and there is nothing more worthy being bumped.

173
174 Mr. Odit stated the issues are speeding and pedestrian safety in a condensed area. A resident commented a
175 study is needed to show whether anything is needed. She noted the importance of documenting the speed of
176 vehicles coming into the Center from both directions, near the store and near the welcome signs. She discussed
177 safety concerns. Mr. Nulty agreed. He noted the measures already taken have had an impact.

178
179 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard approved adding the Jericho Center**
180 **Traffic Calming proposal to the list of eligible projects for the Capital Plan for next year and in the meantime**
181 **performing a speed study in Jericho Center.** The motion was tabled.

182
183 The Selectboard and Mr. Odit discussed the cost of a speed study and funding.

184
185 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard authorized the Town Administrator to**
186 **initiate a speed study in Jericho Center.** The motion passed 2-0.

187
188 **6. Continued Discussion of Possible Changes to Tax Stabilization Program.**

189 Mr. Odit said the discussion was raised at the last meeting. He provided the Selectboard with different options,
190 noting that staff thinks the fairest is to end all contracts as of 2016. He suggested giving everyone notice there
191 will be no contracts in three years. Mr. Odit discussed how the renewals would be made, noting there would be
192 plenty of time for them to enroll in the State's Current Use program. He discussed some of the other options.
193 He said that if the Selectboard wants to keep the program he would strongly suggest changes. Ms. Mercer said
194 she does not think there is a need since there is another option. The Selectboard and Mr. Odit discussed the
195 matter. Mr. Nulty said he would like to table a decision until all Selectboard members are present. Mr. Odit said
196 he would bring it back at the next meeting.

197
198
199

200 **7. Review of Capital Budget Projects List.**

201 Mr. Odit said he started with a list of ideas that have been raised as possible future projects, including studies
202 done recently or in process. He discussed the previous year's Capital Budget process, suggesting a slightly
203 different process this year. He further suggested using time at each meeting to work on small sections of the
204 budget and allowing time to revise the Capital Budget, if needed, before final approval. Mr. Odit discussed the
205 timing, noting this approach would allow the Selectboard more time to become familiar with it.

206
207 Mr. Nulty said he would like to see a general perception of the quality of resources distributed between the three
208 areas of Town, noting he does not see anything from Jericho Corners. Ms. Mercer clarified whether projects on
209 the list mean the Town will do them. Mr. Odit said that some are, but some are on the list to keep them on the
210 radar. The Selectboard discussed what projects should be on the list and whether funding matters. They
211 discussed projects that are not within the Town's control, including paving of Route 15 and replacement of the
212 pedestrian bridge.

213
214 Ms. Mercer suggested adding bus service to the list. She also noted there is a lack of recreation facilities, saying
215 she spends a lot of time in neighboring towns. Mr. Nulty noted the Town has Mills Riverside Park. Ms. Mercer
216 agreed, saying she was thinking of a park or a pool. Mr. Odit said the first step would be to have a recreational
217 needs assessment.

218
219 Ms. Mercer asked to add to a future agenda a discussion to revisit the idea of assessing fees for using Mobbs.
220 She noted that mountain bikers pay \$20 at Catamount. The Selectboard discussed how fees could be collected.
221 Ms. Mercer said she would to discuss it and asked Mr. Odit to see if there are any unstaffed models for collection
222 at other trail spots. Mr. Nulty said he is interested in hearing what the Mobbs Committee thinks.

223
224 **8. Approve minutes of 7/19/2012.**

225 Approval of the minutes of 7/19/2012 was tabled.

226
227 **9. Approve Warrants of 7/25/2012 & 8/5/2012.**

228 The Selectboard members present signed the warrants.

229
230 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard adjourned at 9:25 p.m.** The motion
231 passed 2-0.

232
233 Respectfully Submitted,
234 Amy Richardson

2
3 **Selectboard Meeting**
4 **September 6, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty
8

9 **Others present:** Todd Odit (Town Administrator), Geoffrey Urbanik, Wayne Border, William Fulton, Michael
10 Pelland, John Bergeron, Don Burns, Suzanne Burns, Marge Douglass, Jennifer Villeneuve, Robert Broughton,
11 Hugh Pierce, Jim Hanover, Mark Companion, Peggy Companion, Bill Douglass, Robin Clokey, Steve Clokey, Shaun
12 Crawford, Susan Crawford, Ann Kroll-Lerner, Renee Lizotte, Garrison Lizotte, Elizabeth Webster, Andrew Albright,
13 Chris Canniff, Andy Clark, Kenan Nurkanovic, Aimee Randall, Brian Stevens, Robert Slayton, Valerie Wilkins,
14 James Gallagher, J.C. Earle, Phyl Newbeck, Tom Baribault, Kelly King, Stuart Alexander, Roger Putzel
15

16 The public hearing was called to order by Ms. McMains at 7:04 p.m.
17

18 **1. Public Comment.**

19 Mr. Putzel asked the Selectboard to speak to the State about the intersection of Route 15 and Browns Trace
20 Road. He said it looks like the State has started to add a left turn lane and he would like them to consider a
21 roundabout instead. He discussed how the AARP report suggested an architectural element to announce the
22 arrival in Jericho. Ms. McMains said they would have Mr. Odit follow up with the State.
23

24 **2. Conservation Commission Interview - Ann Kroll-Lerner.**

25 The Selectboard interviewed Ms. Kroll-Lerner for a volunteer position with the Conservation Commission. Ms.
26 McMains noted the Conservation Commission recommended her for the position. They discussed her
27 qualifications. The Selectboard expressed appreciation for her volunteering time, noting volunteers are
28 important. The Selectboard and Ms. Kroll-Lerner discussed how she heard about the position and how long she
29 has lived in Jericho. They also discussed her occupation and her interests.
30

31 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard appointed Ann Kroll-Lerner to the**
32 **Conservation Commission.** The motion passed 3-0.
33

34 **3. Town of Richmond Digital Flood Insurance Rate Maps (DFIRM) Revision Request - Geoffrey Urbanik.**

35 Mr. Urbanik stated that two years ago Richmond objected to the amended DFIRMs and hired a consultant to
36 evaluate them. He said it took so long that other maps were implemented in the meantime. He said the results
37 of the study came in and they need permission to modify parts of the maps that are in Williston and Jericho. Mr.
38 Urbanik discussed the impact, noting the Selectboard expressed concern at the previous meeting about some of
39 the shading on the proposed maps being a little off. He said he discussed the maps with their Engineer and
40 provided revised maps to the Selectboard which illustrate the limits of the study that were left out of the old
41 maps. Mr. Urbanik discussed the maps, noting the areas will remain within the flood plain.
42

43 Ms. Mercer clarified whether the maps were wrong before. Mr. Urbanik said they were not, but they didn't
44 illustrate what would not change. Ms. McMains asked if Williston has given their approval. Mr. Urbanik
45 discussed the status of Williston's approval, noting that so far there have been no objections. He said the
46 objective is to help several Richmond residents get out of the special flood hazard area, which eliminates the
47 insurance mandate; however, insurance is still available and it does not open up a greater amount of land to
48 development. Mr. Nulty clarified the impact to the flood plain. Mr. Urbanik discussed areas of significant
49 changes and of minor changes. Mr. Nulty said he would like to discuss the matter in executive session.
50

On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard accepted the DFIRM revisions proposed by Richmond as they pertain to land within the Town of Jericho.** The motion passed 2-0; Mr. Nulty abstained.

4. Report on Park-and-Ride Sketch Plan Review.

Ms. Mercer explained the Selectboard will hear a report from the Town Administrator about the Development Review Board (DRB) Sketch Plan Review. She said they will accept public comment, but this is not a public hearing, rather informational to the Selectboard. She noted that a public hearing could be held if the Selectboard chooses to proceed.

Mr. Odit stated there was quite a turn out for the Sketch Plan Review hearing on August 9th, noting there were about 40 individuals who attended. He encouraged the Selectboard members to review the detailed minutes from the meeting that were provided. He summarized comments from the meeting, as follows:

- The proposed use is incompatible with the nearby neighborhoods;
- The Park-and-Ride would make the existing traffic issues worse;
- The Park-and-Ride would create a nuisance as a result of inappropriate use or crime;
- The Park-and-Ride would create excessive glare from lighting and cars;
- The Park-and-Ride would create excessive noise;
- The Park-and-Ride would create conflicts and cause safety issues for school bus pick-ups;
- The Park-and-Ride would be an eyesore; and
- The Park-and-Ride should be in a different, more commercial location.

Mr. Odit noted the DRB had similar questions about traffic and design. He said, based on the comments, the next step would be to set aside funds in the capital budget for further engineering and design to address site plan concerns. He and the Selectboard discussed the DRB hearing and what Sketch Plan Review involves. Mr. Nulty said a resident made the point at the last meeting that a study was not done. Ms. McMains clarified there was a study done by the Metropolitan Planning Organization (MPO) in 2010, which was funded by the MPO. She discussed previous meetings held and surveys done, noting that 13% from Jericho and 5% from Underhill use the Richmond Park-and-Ride. She said that is why the MPO encouraged a Park-and-Ride closer to home to help with traffic issues near the interstate.

Ms. Crawford asked why people don't just meet at their homes, if they already live in Jericho and Underhill and are carpooling. The Selectboard clarified the meaning and discussed bus service.

Mr. Fulton said they were told at the DRB hearing that there was no study. Ms. Mercer noted the study was done at the county level. Mr. Fulton expressed concern about being told there wasn't a study when there was one. He said of the 13% of people who use the Park-and-Ride he doesn't know the distances they travel. He noted there are buses at that site and there is no guaranty there will be service here. Ms. McMains stated there is and she just found out the night before. Mr. Fulton expressed concern about the lack of communication and the minutes being provided to the applicant and not to everyone. Ms. Mercer stated they were provided a draft copy and have not yet been approved, noting residents can request the draft minutes. She discussed the process. Mr. Fulton said there are questions that came up at the meeting that need to be addressed and any conflicts of interest should be disclosed. Ms. Mercer clarified the hearing was just Sketch Plan Review.

Mr. Albright said he takes offense at the insinuation that there is any conflict of interests here. He stated there are citizen volunteers working on this to help the Town develop resources. He said there are no conflicts. Mr. Nulty stated that Jericho has one of the strongest Conflicts of Interest policies in the State. He explained conflicts of interest. He stated this matter is neutral and nothing has been decided so far.

100 Mr. Douglass said he reviewed the study, noting the Engineer used a lot of State statistics. He noted he did not
101 see anything that predicted how many people would use it. He said he supports Park-and-Rides, but he does not
102 think it is a good to locate one in a residential neighborhood or at such a dangerous intersection. Mr. Douglass
103 suggested a location further east would intercept more traffic. He discussed an example, noting this is not a
104 good location.
105

106 Mr. Hanover stated the Park-and-Ride in Richmond is near a major highway and that most people use the bus
107 there. He said that is a good location, but this is not.
108

109 Ms. Wilkins, member of the Jericho Energy Task Force (ETF), stated that she agreed to put together a timeline of
110 what has been done on this project. She provided a copy of a detailed recap of the planning for a Park-and-Ride
111 since 2010 which documents the process used and the criteria used to narrow the sites down to four or five. She
112 said it also explains how the Selectboard chose this location, which rose to the top through the process. Ms.
113 Wilkins said she also included some information about the ETF and links to other information that may be of
114 interest. Ms. Mercer noted that Ms. Wilkins is a volunteer.
115

116 Mr. Clark asked the Selectboard to explain where this is in the process and who they need to address in the
117 future to sway opinions. He said it is his understanding that this Park-and-Ride would only allow fifty parking
118 spots, noting that with 9,000 cars it does not seem worthwhile. He asked if, since the State delayed paving Route
119 15, they would make it safe for bicycles which would reduce traffic. Ms. Mercer stated that citizens can call the
120 State daily to complain, noting that is a good question.
121

122 Mr. Odit stated there was a report from a consultant on the feasibility study. He discussed the steps that moved
123 the project to Sketch Plan Review. Ms. Mercer noted the Selectboard could decide to call this off right now. She
124 said that if they do not, then they would hold some public hearings to discuss it further, which everyone is
125 welcome to participate in. Mr. Nulty stated the concerns should be discussed with the Selectboard, noting
126 concerns raised are legitimate. Mr. Odit stated that if the Selectboard chose to go forward, they would submit an
127 application to the DRB, which does not mean it would be approved.
128

129 Ms. Webster clarified whether the study would be available on the website. Ms. Wilkins said it is available on
130 the MPO's website and there is a link available in the recap she prepared. Ms. Webster suggested adding the link
131 to the Town's website, noting she thinks it is extremely important. She suggested the ETF pull out the applicable
132 sections of the document that support why building a Park-and-Ride would benefit Jericho. Ms. Webster stated
133 the Selectboard and everyone in attendance should look closely at the document to see if it really shows a Park-
134 and-Ride would benefit Jericho. She said there needs to be a study that shows that people in Jericho want to use
135 a Park-and-Ride.
136

137 Mr. Bergeron noted the lot has flooded several times. He discussed the noise, traffic, and loitering that will
138 happen. He also discussed littering that occurs there now. He discussed the views of the mountain that will be
139 impeded by a parking lot, headlights, etc. Mr. Bergeron stated it is a big safety concern. He discussed traffic
140 concerns, noting landscaping could not cover the Park-and-Ride. He expressed concern about the impact on
141 property values.
142

143 Ms. Lizotte asked if the need is great enough to justify a parking lot. She asked if the study reflects what people
144 in Jericho want. She stated she likes the idea of a Park-and-Ride, if there is a good place to put one. Ms. King
145 said she is attending as a delegate for a number of people who support a Park-and-Ride. She said the
146 intersection is not great and she agrees that it needs to be addressed. She discussed carpooling, noting the big
147 issue is how to make this work. Ms. King discussed an example. She stated she would love to see a Park-and-
148 Ride, but she understands why the suggested location might not be the best location. She stated there would
149 never be bus service in Town if there is no place to park.

150 Mr. Hanover asked if anyone has spoken with the bus company. Ms. Mercer said part of this effort was in
151 cooperation and in conversation with the bus company. Mr. Hanover discussed the small number of riders on
152 buses and asked who is going to pay for them. He said the buses will not run out here for nothing. Ms. McMains
153 explained that the bus service was discussed at a Chittenden County Regional Planning Commission meeting the
154 previous evening and she was told that a representative from Chittenden County Transportation Authority (CCTA)
155 will be coming to speak to the Town. She stated that CCTA received a grant to proceed with the Link Express
156 from Jeffersonville to Burlington during the next year. She said CCTA will be talking with each of the towns on
157 the route and they cannot stop on Route 15.

158
159 Mr. Broughton expressed concerns about the synopsis of the DRB meeting, stating that only two people at the
160 meeting were in support of the Park-and-Ride and both are on the ETF. He discussed the study, noting a location
161 near the intersection of Route 15 and Browns Trace Road would be a good location. Ms. Mercer agreed, noting
162 the reason she didn't like the locations near the flats is that it would not be used by the majority of Jericho
163 residents. Mr. Broughton discussed a possible location on Browns Trace Road, noting that the Packard Road site
164 would not have been a top choice if it were not owned by the Town. The Selectboard agreed.

165
166 Ms. Douglass addressed the issue of the location being in a neighborhood, noting she cannot think of one in the
167 State that is in a neighborhood. She asked if there is a resource the Town can use to see what happens to the
168 neighborhood if you locate one there. Ms. Mercer discussed the neighborhood and said she heard what is being
169 said. Ms. Randall stated she is concerned about additional traffic, additional people, and children. She said she
170 does not think this is the right place.

171
172 Mr. Pelland said the bottom line of all the concerns is this is the wrong place, noting it is in the middle of a
173 neighborhood and at a key intersection. He asked how many people the 13% represents. He stated that another
174 key concern is the impact on property values in the area. Mr. Earle said he is part of the ETF and he is behind
175 people who do not want this in their neighborhood. He noted there are two issues: the location and the Park-
176 and-Ride. He said he is in favor of a Park-and-Ride, noting the Town should consider other locations.

177
178 Mr. Gallagher stated there would be a loss of income to the Town if all of the homes decline in value. He
179 discussed properties becoming income properties, noting this would impact the area. Ms. Companion noted
180 that everyone who has spoken has lived on Pinehurst, Packard, or Jericho East, while she lives on Starbird Road.
181 Mr. Nurkanovic stated this is a bad location. He addressed the question about 13%, stating the original parking
182 lot holds 109 cars, so it would be 13-14 people. He said we need to find out if there is a real need for this. Mr.
183 Nurkanovic said there are better locations since this is a dangerous intersection.

184
185 Mr. Border stated he uses the Richmond Park-and-Ride and although they may have 100+ spaces, cars are parked
186 outside the parameters many times. He discussed vandalism and other problems at the Park-and-Ride, noting
187 this is not a good location. Ms. Mercer said this is obviously the wrong place, although she knows the thought
188 process behind the decision. Ms. McMains noted that if there is an issue with the intersection, we need to do
189 some studies anyway. Mr. Nulty said the question of whether we need one on its own needs to be addressed,
190 but the point has been made that this location is a bad choice.

191
192 Mr. Nurkanovic and Ms. Mercer discussed a CCTA bus stop. A resident asked for a fiscal study on how much this
193 would cost over ten years and whether a grant for CCTA is for one year or longer. Ms. McMains said they are
194 multiyear grants, but we don't have all of the details. They discussed what financial analysis is done prior to
195 initiating such a service. Mr. Booth -reminded everyone that people who work for the Town on the Selectboard,
196 the DRB, and the ETF are neighbors and volunteers. He discussed the tone of this meeting and the DRB hearing.
197 He said no one has a hidden agenda.

198

199 Mr. Broughton asked whether the Selectboard would work with law enforcement to enforce the speed limit on
 200 Packard Road, noting that he would offer use of his driveway. The Selectboard agreed to follow up. They
 201 discussed a feasibility study.
 202

203 Ms. King stated the process works and discussed changes in the Town. She encouraged the Town to look at all
 204 costs, not just upfront costs. Ms. Mercer encouraged those who are interested in being more involved to attend
 205 future ETF meetings. The ETF discussed their meeting schedule, noting agendas are posted on the Town website.
 206

207 **5. Environment. Community. Opportunity. Sustainability. (ECOS) Program Grant Ideas.**
 208 Mr. Odit said he is looking for authorization to apply for two grants. He said the first is the Chittenden Uplands
 209 Natural Resource Inventory and Conservation Planning, which is a project with a few towns to inventory natural
 210 resources and to develop bylaws to protect them. He said the second is the Riverside Flats Master Plan and
 211 Form Based Zoning Code, noting the general idea is to work with Underhill to come up with a master plan for
 212 the zoned Village Center area. Mr. Odit explained this would take a broader look at that area and how it would
 213 develop in the future. He discussed what that would involve.
 214

215 Ms. McMains noted the natural resources project, since it is collaboration will score well. She said the review of
 216 all Town Plans and zoning found natural resources bylaws were lacking. She discussed additional funding that is
 217 available through Vermont Natural Resources Council (VNRC). Mr. Odit said there is no guaranty the Town
 218 would get any of the money, but it is more money than we can get through municipal planning grants. He said
 219 the overall concept is to address housing needs, transit, and redevelopment. The Selectboard discussed studies
 220 and the impact on future development.
 221

222 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard authorized staff to apply for an ECOS**
 223 **grant for two projects: 1) Chittenden Uplands Natural Resource Inventory and Conservation Planning Project;**
 224 **and 2) Riverside Flats Master Plan and Form Based Zoning Code.** The motion passed 3-0.
 225

226 **6. Trails Committee Request.**
 227 Mr. Odit said the Trails Committee is getting to work and he suggested a possible project for them seeking an
 228 easement through Griswold Street connecting Twin Meadows Drive with Lee River Road. Mr. Nulty agreed that
 229 an opportunity to move forward should be taken advantage of.
 230

231 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard authorized the Trails Committee and**
 232 **Town Administrator to contact a landowner about a possible trail easement.** The motion passed 3-0.
 233

234 **7. Fiscal Year 2012 Year-End Transfers.**
 235 Mr. Odit stated it is time to make the transfers to close out the previous fiscal year. He said the auditors were in
 236 this week, so there are some slight changes in the bottom line after the transfers. He said he is not proposing
 237 changing the transfer amounts. Mr. Stevens explained the entry involves the local taxes having a net effect of
 238 entries for delinquent taxes in the amount of \$59,000. He explained the auditing adjustment and discussed
 239 delinquent taxes. The Selectboard discussed delinquent taxes with Mr. Stevens.
 240

241 Mr. Odit explained the projected pre-audit current year fund balance is \$262,684.64, which is actually \$59,000
 242 less. Mr. Stevens noted that if we proceed to tax sale, those monies would be received in the following fiscal
 243 year, so it is really a timing issue. The Selectboard and Mr. Odit discussed tax sales, tax liens versus mortgage
 244 liens, and circumstances. Mr. Nulty asked why the two balances are not cumulative and Mr. Stevens explained.
 245 Mr. Odit discussed the prior year's transfers, subsequent FEMA reimbursements, and how they were posted. Mr.
 246 Nulty asked when the last time the Town conducted a tax sale was. Mr. Stevens said in 2011. Mr. Stevens, Mr.
 247 Odit, and the Selectboard discussed policy and procedures regarding tax sales.

Mr. Odit said the memo lays out the transfers, noting he is proposing two new reserve funds: Buildings and Property Capital Reserve Fund and General Capital Projects Reserve Fund. He discussed the reasoning for each. Mr. Nulty clarified that with the \$59,000 adjustment, the proposal is to reduce the net balance and keep the specific transfers the same. Mr. Odit said that is right. He said that would make the projected cumulative unrestricted Fund Balance approximately \$250,000, instead of \$309,000. Ms. Mercer asked whether some of the money is already allocated. Mr. Odit said yes, noting it is better to designate funds. The Selectboard and Mr. Odit discussed unrestricted versus restricted funds, liquidity, and reserves. Ms. Mercer asked Mr. Stevens to meet with her about funds and budgeting and he agreed.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard approved the proposed transfers to reserve funds as detailed in a memo from Mr. Odit dated 8/28/2012 and approved the creation of a Buildings and Property Capital Reserve Fund and a General Capital Projects Reserve Fund. The motion passed 3-0.

Mr. Baribault said he attended to answer any questions, if there were any, about the natural resources grant. Ms. McMains discussed ECOS and the importance of inventories, definitions, and protections for natural resources.

8. Discussion of Draft Fiscal Year 2014 Capital Budget.

Mr. Booth asked about the status of paving of Skunk Hollow Road. Mr. Nulty said they would address the question further in this discussion. Mr. Odit discussed his plan to discuss the draft budget over several meetings. He noted each of the sections, discussing them briefly, as follows:

- Heavy Equipment and Vehicles;
- Debt Service;
- Buildings and Property;
- Bridges and Culverts; and
- Paving.

Mr. Odit noted the use of the pavement condition report to determine which roads need improvement over the next five years, incorporating residential roads and major roads. He said he added a placeholder of \$425,000 in the schedule for Skunk Hollow Road, noting he estimated Town funds of \$250,000 and State funds of \$175,000. He stated this would need to be revisited once the study is complete. Mr. Odit suggested continuing work on this and the General Fund budget, then finalizing them both at the same time.

Mr. Odit addressed Mr. Booth's question stating there is a study in process to develop some design options for Skunk Hollow Road, including traffic calming with pavement and without. Mr. Nulty discussed both sides of the issue, noting concerns and considerations. He said that this road, if done right, could be used as an example for other roads in Town. Mr. Booth asked if anyone knows of a Vermont town that had a road where they wanted to slow traffic and they were successful. He discussed other roads and designs. The Selectboard and Mr. Odit responded to the question, discussing various roads. The Selectboard discussed traffic calming mechanisms and the cost of maintaining roads paved versus gravel.

Mr. Alexander suggested the Selectboard make a site visit to the lot at the intersection of Packard Road and Route 15. The Selectboard discussed the lot and carpooling. Ms. King asked about striping. Mr. Odit clarified timing of pavement striping.

9. Approve minutes of 6/21/2012, 7/5/2012, 7/19/2012, and 8/2/2012.

On a motion by Ms. McMains, seconded by Mr. Nulty, the Selectboard approved the minutes of 6/21/2012 as amended. The motion passed 2-0; Ms. Mercer abstained. On a motion by Mr. Nulty, seconded by Ms. Mercer, the Selectboard approved the minutes of 7/5/2012 and 7/19/2012 as amended. The motion passed 2-0; Ms.

297 McMains abstained. On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved the**
298 **minutes of 8/2/2012 as written.** The motion passed 2-0; Mr. Nulty abstained.

299

300 **10. Other Business.**

301 Mr. Nulty suggested communicating to the citizens the status of Skunk Hollow Road. The Selectboard discussed
302 the timing of the communication and the study. Mr. Odit and the Selectboard discussed how to proceed and the
303 timing of any votes. They also discussed the public meeting about Skunk Hollow Road.

304

305 **11. Approve Warrants of 8/20/2012, 8/30/2012, and 9/4/2012.**

306 The Selectboard members present signed the warrants.

307

308 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 9:16 p.m.** The motion
309 passed 3-0.

310

311 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **September 20, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Tim Nulty, Catherine McMains

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Phyl Newbeck, David Villeneuve,
10 Kelly King, J.C. Earle

11
12 The public hearing was called to order by Ms. Mercer at 7:03 p.m.

13
14 **1. Public Comment.**

15 There was none.

16
17 **2. Review and Discussion of Skunk Hollow Paving.**

18 Mr. Odit said the community meeting summary and any comments submitted after the meeting are included in
19 the Selectboard's packets. The Selectboard and Mr. Odit discussed the meeting, report, comments, and
20 responses. Mr. Nulty suggested moving this forward by finalizing the decision, so that it could be shared with
21 the residents. He discussed phone conversations he had with residents. He said finalizing the decision could
22 narrow the focus to the concerns. Ms. McMains agreed, saying that was the point of putting it on the agenda.
23 She also noted it would be discussed as part of the Capital Budget.

24
25 Mr. Nulty discussed his view and information he shared with those residents he has spoken with. He said the
26 conclusion is that it is wise to pave the road for economic and safety reasons. Mr. Nulty said the question is
27 what else can be done to address safety and speed concerns. Ms. McMains agreed that is what came out of the
28 community meeting as well. Mr. Nulty said they will pave it and take seriously other measures to discourage
29 speed, noting they need to consider the best, most affordable and effective way to do so. He stated that is his
30 opinion and asked the other members to formalize the statement if they agreed.

31
32 Ms. Mercer agreed that the road is unsafe, noting the studies support that position. She said she also agreed
33 speeding is a concern. She stated that traffic calming will deter people from using it as a through road. Ms.
34 McMains said we have to be careful there are no unintended consequences resulting from changes to this road,
35 such as increased speeding through Jericho Center. Ms. Mercer said we are working on traffic calming in Jericho
36 Center also. Mr. Nulty said he is interested in seeing Skunk Hollow Road as an example of how well traffic
37 calming works and having those measures applied elsewhere in Town.

38
39 Ms. Newbeck suggested there was verbiage in the Town Plan requiring a public hearing. The Selectboard
40 disagreed and discussed the opportunities for public input throughout the process. Ms. McMains stated that
41 roads are within the Selectboard's purview. Mr. Nulty said the public is welcome to comment on traffic calming.
42 Ms. McMains noted there will be public hearings held to discuss traffic calming and discussed the process.

43
44 Mr. Earle discussed a phenomenon he is seeing across Vermont where a road like Route 15 gets developed and
45 a road like Skunk Hollow Road becomes a by-pass. He discussed how this decision could really affect his
46 financial situation, asking the Selectboard to try to find ways to make a decision that results in a win-win. He
47 said these properties will see huge volumes of traffic, but none of the benefits, such as businesses and traffic
48 lights. Mr. Nulty said he shares Mr. Earle's concern. He discussed his position on paving roads, noting that
49 having a portion of the road (0.8 mile) dirt does not stop traffic from going there. He stated it is one of the most
50 heavily traveled gravel roads in the State, discussing some of the statistics. Mr. Nulty stated if there was any

51 evidence showing that keeping the section dirt would be effective for safety, he would be against paving it. Ms.
52 McMains discussed Nashville Road as an example.

53
54 Mr. Nulty said the Selectboard has concluded it is not well served by keeping the section dirt. He stated they
55 take traffic calming very seriously. He discussed traffic calming measures, saying he would like to be radical in
56 order to convince hundreds of people to stay on Route 15. Ms. McMains said the real worry with the gravel is
57 that it is the widest portion, so people go so fast. Mr. Earle said he was glad to hear the commitment to traffic
58 calming. He said he would love to see a commitment to continuing to implement low cost, permanent traffic
59 calming measures. He said there are many ways which are not expensive. Mr. Earle stated he is not against
60 paving, just concerned about property values.

61
62 Mr. Nulty discussed other similar roads in Town. Mr. Earle discussed reasons the road is used and the
63 presentation about traffic calming at the community meeting. The Selectboard discussed the meeting. Ms.
64 Mercer stated that this vote will clarify the direction of the study that is in process also. She said the
65 Selectboard is aware of the various traffic calming mechanisms and understand them. She stated the road is so
66 curvy, when it is narrowed people will have to slow down to stay in their lane. The Selectboard discussed the
67 matter further.

68
69 Ms. King questioned whether the choice to pave has reduced or eliminated the ability to change the posted
70 speed limit of the road. She said speed was low enough to set it at 25 mph before the last round of paving and
71 asked if there is a reason we can't use that information to reduce the speed limit. The Selectboard discussed
72 slowing traffic with traffic calming. The Selectboard and Ms. King discussed the speed limit and enforcement.
73 Mr. Earle said he is in favor of permanent traffic calming, noting that some neighbors are concerned about
74 speed bumps. He discussed large truck traffic on the road.

75
76 On a motion by Mr. Nulty, seconded by Ms. McMains, **the Selectboard resolved to pave Skunk Hollow Road,**
77 **together with further discussion and decisions about the best and most effective traffic calming mechanisms.**
78 The motion passed 3-0.

79
80 **3. Discuss Phasing Out Town Tax Stabilization Program.**

81 Mr. Odit gave a brief overview noting that the Town's tax stabilization program pre-dates the State's current use
82 program. He discussed the intention of the program and the structure of the agreements. He also discussed
83 how people removed land from the program and the penalties to do so. Mr. Odit explained a change in the
84 program around 2003 and the impact of the changes. He said the State's current use program has the same
85 intent, but is tougher, with the cost spread across state, rather than just one town.

86
87 Mr. Odit stated there are more Jericho landowners enrolled in the State's program than the Town's program.
88 He said staff proposed various options at a previous Selectboard meeting. He discussed the timing of renewals
89 and suggested a possible way to phase out the program. Mr. Odit said the proposal gives everyone plenty of
90 notice and time to enroll in the State's current use program.

91
92 Ms. McMains asked whether everyone qualifies for the current use program. Mr. Odit said he assumes yes, but
93 he didn't research every property. The Selectboard discussed qualifications for the State program, suggesting
94 the Town could have a program with the same terms and conditions for anyone who could not enroll in the
95 State's program.

96
97 On a motion by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved initiating the phase out of the**
98 **Tax Stabilization Program, adopting proposal #1 to end all contracts by 2016.** The motion passed 3-0.

99

100 The Selectboard asked Mr. Odit to study the possibility of continuing to have a Town program with same terms
101 and conditions as State's program for those who cannot qualify. The Selectboard and Mr. Odit discussed the
102 possibility, with the intent to do so only where there are exceptions or extenuating circumstances.
103

104 **4. Approve Municipal Planning Grant Application Resolution.**

105 Mr. Odit said this grant application ties in with the ECOS (Environment. Community. Opportunity. Sustainability.)
106 grant projects. He said the goal would be a master plan and form based code for the Riverside area. He said he
107 received a budget from a consultant that was detailed, but not in time for the packets. Mr. Odit said the total
108 project is estimated at \$70,000, noting the maximum ECOS grant is \$50,000. He said a lot of the work could be
109 done with only the grant, but he would like to apply for a planning grant to end up with a final code and planning
110 in place. Ms. McMains agreed that it makes sense.
111

112 Ms. Mercer asked why it costs \$70,000 to write codes. Mr. Odit explained that it is a big area and an involved
113 process. He discussed the consultant's qualifications with the Selectboard, noting some of the local projects they
114 have worked on. The Selectboard discussed the costs and the benefits. Mr. Odit said the entire amount may not
115 be needed, but it is a great opportunity. Ms. Mercer asked whether Underhill would participate in the cost. Mr.
116 Odit said yes and discussed possible costs and sharing arrangements, noting the match can be "in kind".
117

118 Ms. Mercer clarified the result would be a master plan and asked about form based code. Mr. Odit explained
119 what the final product would be. He discussed the scope and some examples with the Selectboard. Ms. Mercer
120 asked how it relates to the zoning regulations. Mr. Odit said it would become the zoning regulations for the area.
121 Ms. Mercer asked how the process would work. Mr. Odit explained there would be a lot of public involvement.
122 He discussed the process and the difference from previous studies. The Selectboard discussed the matter.
123

124 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard approved the Resolution for FY2013**
125 **Municipal Planning Grant authorizing the town to submit a grant application to provide additional funds for**
126 **the Riverside/Underhill Flats Master Plan & Form Based Code project.** The motion passed 3-0.
127

128 The Selectboard and Mr. Odit discussed the impact on the area and using this approach to planning and zoning.
129

130 **5. Approve VLCT Annual Town Meeting Voting Delegate.**

131 The Selectboard discussed who would be attending the meeting.
132

133 On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard designated Mr. Nulty to represent the**
134 **Town of Jericho as the voting representative at the VLCT Annual Meeting.** The motion passed 3-0.
135

136 **6. Discussion of Draft FY14 Capital Budget.**

137 Mr. Odit said the information presented is a draft and is a starting point.
138

139 Park Facilities

140 Mr. Odit said the main item for funding under Park Facilities is in the report from Fellowship of the Wheel about
141 some improvements at Mobbs Farm. The Selectboard discussed the proposal from Fellowship of the Wheel. Mr.
142 Nulty noted there are things that should be done to make it safe for residents, but we should not make it a
143 customized place for them. Mr. Odit suggested having a member of the Mobbs Committee attend the next
144 meeting to discuss the request.
145

146 Ms. Mercer said she will walk the trail, although she has not run into any safety issues. Mr. Nulty discussed some
147 of the history of Mobbs Farm and the Fellowship of the Wheel involvement. He said there was a gentlemen's
148 agreement not to abuse the privilege. He discussed the impact and said he would like to discuss it with the
149 Mobbs Committee. Ms. Mercer asked that the whole committee be invited. Mr. Odit said he would invite them.

150 Ms. Mercer said she has been mulling over ideas about how we might eventually be able to make some money
151 from non-residents who use Mobbs Farm regularly. She discussed nearby trails, noting there are very few open
152 trails that are well maintained like this that are free in Chittenden County. The Selectboard discussed the issue of
153 enforcing the fees. Mr. Nulty suggested having a conversation with Fellowship of the Wheel. The Selectboard
154 discussed some possibilities, including requesting an annual donation. The Selectboard discussed whether the
155 proposal was done at the request of the Mobbs Committee.

156 157 Paths & Sidewalks

158 Mr. Odit said the Paths & Sidewalks projects are pretty much the same as last year. He gave the members an
159 update on Palmer Lane, noting there are two more easements to be signed. He discussed the status of the
160 project and the agreements made. Mr. Odit explained the timeline, noting construction should begin early in the
161 spring. He said he will be asking the Selectboard at the next meeting to award the contract to an engineer.

162
163 Mr. Nulty asked if it could be done with Town resources. Mr. Odit said no because it is too complicated, noting
164 the retaining walls. Mr. Nulty asked about breaking it into sections. Mr. Odit said not at this point since the Town
165 has already agreed to accept the funding for the project. Ms. McMains said at the Regional Planning
166 Commission (RPC) meeting they said the first round of sidewalk grant applications was undersubscribed, so there
167 is still money available for grants. Mr. Odit said they have some thoughts on other possible applications.

168
169 Ms. McMains suggested the boardwalk project. Ms. Mercer said it should not be a high priority. She said it is
170 not part of the Safe Routes to School program and there are not enough sidewalks near the schools. Mr. Nulty
171 clarified the boardwalk is not a pleasure walk; it is a genuine tool to connect people on the other side of Town.
172 Ms. Mercer discussed the grant funding for the Streetscape project and what work was supposed to be done at
173 that time. She noted that she submitted a petition that was utterly ignored. Ms. Mercer said the reason she was
174 told that all of the sidewalks were not built was because not enough people would be served.

175
176 Mr. Nulty discussed the boardwalk project, noting it is a genuine walking communication. He discussed its
177 history. He said it is about making a path for those cut off on the other side of Town. Ms. Mercer said analysis
178 would need to be done first. The Selectboard discussed the priorities and examples of where sidewalks are
179 needed, noting places where families cannot walk to school. Ms. Mercer suggested using a calculation of cost
180 per foot of sidewalk and number of people served. She asked if the boardwalk project was estimated at
181 \$200,000. Ms. McMains noted it can be done in segments. Mr. Nulty noted he does not believe it would cost
182 that much, agreeing that would be too much.

183
184 Ms. McMains stated the Town does need a protocol to prioritize sidewalk projects. Ms. Mercer suggested the
185 section from the high school to Pratt Road would be higher. Ms. McMains said it is on school property and
186 cannot happen without their agreement. She discussed the recent change in Principal and Superintendent,
187 noting the discussions could be revisited. Mr. Nulty said a sidewalk along Lee River Road and one on Cilley Hill
188 Road makes sense. The Selectboard discussed sidewalks. Mr. Odit suggested the Selectboard consider a study
189 before embarking on anymore sidewalk projects.

190
191 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard agreed to have a comprehensive study**
192 **and plan for sidewalks in Town and to ask the Trails Committee to oversee or assist with this project.** The
193 motion passed 3-0.

194
195 Ms. McMains noted there will need to be money for a study in the budget. The Selectboard discussed the
196 importance of having such a study.

197
198
199

200 Highway Improvements

201 Ms. McMains said she is not sure wants to spend \$19,000 on a speed table. She said she realizes speeding is a
202 real issue, but she likes the idea of a more comprehensive look at the area. Ms. Mercer noted the members
203 agreed earlier in the meeting that they want to implement non-speed table mechanisms for use on other paved
204 roads in Town. Ms. McMains noted there was someone who opposed the idea and considered an alternative.
205 She said she likes the design. Mr. Nulty agreed, noting there would effectively be no new paved territory. Ms.
206 Mercer agreed that it would stop Browns Trace Road from being a through road. The Selectboard discussed the
207 matter further, agreeing that it is worth looking into.

208
209 Mr. Odit said he showed the design to Mike. He said the design does illustrate the potential and the general
210 concept makes sense. The Selectboard discussed designing and engineering. Mr. Odit said he would remove the
211 speed table and put in money for engineering. Mr. Odit said he received the results of the speed study and they
212 will be provided at the next meeting. He said there would be a longer lead time to implementation with this
213 design. He discussed other factors to consider. The Selectboard discussed the concept, noting it would be a
214 better long term solution.

215
216 Ms. McMains noted appreciation for the use of the 2004 Transportation Study. She stated the intersection of
217 Route 15 and Browns Trace Road is in FY13 for right of way and estimated to be in FY15 for construction. Mr.
218 Odit said he would be scheduling a meeting with the Selectboard soon about that, since there are a couple of
219 options available. Ms. McMains asked if we have any statistics about average daily traffic on Browns Trace Road
220 between Route 15 and Lee River Road. Mr. Odit said the recent speed study showed about 4,500 cars a day.

221
222 The Selectboard discussed unintended consequences. They also discussed primary roads and how to encourage
223 people to use them. Ms. McMains read from the transportation study, noting that turning onto Route 15 is a
224 concern in a number of locations. The Selectboard discussed traffic, affordable housing, public transportation,
225 and park-and-rides. Mr. Odit said he has a meeting with Chittenden County Transportation Authority (CCTA)
226 tomorrow and will schedule a meeting with the Selectboard. Ms. McMains said we need to know what the
227 minimum is for a stop. Ms. Mercer asked if we officially sent that back to the Energy Task Force (ETF). The
228 Selectboard discussed the status of the project.

229
230 On **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard officially acknowledged the location at**
231 **Packard Road and Route 15 will not work for a park-and-ride and asked the ETF to revisit possible locations,**
232 **including new locations such as the lot between Orr Road and Browns Trace Road.** The motion passed 3-0.

233
234 Ms. McMains noted there is an informal park-and-ride at Jolley's and the parking lot is not supposed to be there.
235 Mr. Nulty said the Orr Road location has merit. Ms. McMains agreed, noting it also deals with Browns Trace Road
236 traffic. She noted there is also a lot for sale in the commercial district. The Selectboard discussed possible
237 locations and benefits to local businesses.

238
239 **7. Approve minutes of 9/6/2012.**

240 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard approved the minutes of 9/6/2012 as**
241 **amended.** The motion passed 3-0.

242
243 **8. Approve Warrants of 9/17/2012.**

244 The Selectboard members present signed the warrants.

245
246 **9. Other Business.**

247 Mr. Odit said he received a request today from someone who would like to use the Jericho Center Green, noting
248 he provided a copy of the email to the Selectboard members. He and the Selectboard discussed the request.
249 Mr. Odit stated he would advise them to be respectful of the Open Studio decorations displayed on the green.

250
251 Ms. McMains asked what the Vermont League of Cities and Towns does with the Municipal Policy. Mr. Odit said
252 it is their basis for lobbying during the year. The Selectboard discussed the Municipal Policy, noting they do not
253 agree with some things within it. Mr. Nulty suggested the members provide him direction on the vote and
254 feedback on the policy which he could present at the Annual Business Meeting.
255
256 Ms. McMains provided the other members with a summary of Transportation Improvement Projects, pointing
257 out that the footbridge right of way and construction are on the schedule for fiscal year 2013. She suggested
258 posting a copy on the bulletin board.
259
260 Mr. Nulty discussed school budgeting.
261
262 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 8:58 p.m.** The motion
263 passed 3-0.
264
265 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **October 4, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Acting Chair), Catherine McMains
8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), David Villeneuve, Mary
10 Neighbours, Stuart Alexander, Lani Ravin
11

12 The public hearing was called to order by Mr. Nulty at 7:04 p.m.
13

14 **1. Public Comment.**

15 Proposed Land Use Regulations

16 Ms. Ravin, UVM Campus Planner, discussed meetings with the Jericho Planning Commission (JPC) over a year ago
17 to discuss changes to the land use regulations that would allow UVM to build and make improvements to their
18 property on a limited basis, although it is located in the Open Space District. She discussed the types of limited
19 improvements they would like to do on the property in the future. She said Seth Jensen, former Town Planner,
20 sent a proposal to the interested parties that proposed two different types of Open Space District: 1) Open
21 Space/Conservation District with no development; and 2) Open Space/Institutional District with limited
22 development ability. Ms. Ravin said that after Seth left she didn't hear from anyone in Jericho until she recently
23 met Jennifer Murray, the current Planning and Development Coordinator.
24

25 The Selectboard discussed staff turnover. Ms. Ravin provided the Selectboard with copies of Seth's proposal and
26 the correspondence. She noted she only recently found out the JPC had recommended to the Selectboard
27 changes to the regulations which did not include the proposal. She stated her concerns that the proposed
28 regulations do not meet the needs of the University. The Selectboard asked the JPC members present for
29 comments. Mr. Alexander said the JPC discussed the matter at their last meeting. He said they thought the
30 matter had been addressed, but it had not.
31

32 Mr. Nulty asked what the procedural options are. Mr. Odit discussed the various options. Mr. Nulty noted a
33 warned public hearing would be required for this type of change. He asked about a waiver. Mr. Odit said a
34 waiver cannot be granted from the use. The Selectboard and Ms. Ravin discussed the matter further. Mr. Odit
35 suggested seeking the JPC's input on how to move forward. The Selectboard and Mr. Odit discussed the
36 timeframe for approving the proposed regulations. The Selectboard members agreed to send the matter back to
37 the JPC for follow up. Mr. Odit discussed the transition and relay of information. Ms. Ravin said the JPC liked the
38 concept and said the proposal did not get back to them.
39

40 Cell Phone Tower

41 Ms. Neighbours discussed a proposed cell phone tower on Blaisdell Hill, noting the application was filed with the
42 Public Service Board (PSB) on September 27, 2012. She said comments are due within 21 days, by October 18,
43 2012. She discussed the concerns of a group of neighbors. Ms. Neighbours said there was an informational
44 meeting on August 1, 2012, noting the project was going on at least five months before because there was a
45 balloon test in April. She stated she is concerned about the lack of input from the community and that Verizon
46 can decide upon these issues which are important to the Town.
47

48 Ms. Neighbours discussed the Town Plan, noting there are sections to address more communication and to
49 preserve the natural and scenic views. She said she is putting together a packet to request a hearing with the
50 PSB to address concerns. She asked for letters from the Selectboard and the Planning Commission that would

support the request for a public hearing with the PSB. Mr. Nulty noted he is in the telecommunications business and there are laws that are affecting placement. Ms. Neighbours said towers are being fast tracked to provide coverage throughout Vermont, but she is not sure the Town or residents shouldn't have some input. The Selectboard and Ms. Neighbours discussed what the Selectboard is able to do. The Selectboard agreed to sign a letter and asked Ms. Neighbours to provide a draft. Ms. McMains noted that the new rules change what is in the zoning regulations. Mr. Odit said local review is preempted. The Selectboard discussed the criteria and the review process. They also discussed cell phone and broadband coverage. The Selectboard and Ms. Neighbours discussed the timing of the letter and the location of the proposed tower and existing towers.

On a motion by Mr. Nulty, seconded by Ms. McMains, **the Selectboard authorized Todd Odit to sign the letter supporting a public hearing on behalf of the Selectboard.** The motion passed 2-0.

Conduct

Mr. Villeneuve said he would like to talk to the Selectboard about an issue, noting he is a member of the Jericho Planning Commission (JPC) and they recently sent revised Land Use Regulations to the Selectboard for approval. He said that during the public meeting about the proposed regulations the JPC got a letter from the Energy Task Force (ETF) stating they do not want drive thrus in our Town due to idling and emissions concerns. He said the drive thru section was revised after much discussion among the JPC members. Mr. Villeneuve stated that some members of the JPC are also on the ETF. He said he wanted to find out the concerns of the ETF and try to work through the issues. He discussed his efforts to obtain minutes of meetings that were unsuccessful.

Mr. Villeneuve noted that after the JPC sent the proposed revisions to the Selectboard, there was a public hearing, and then the Selectboard met with the JPC to discuss the reasoning for the changes. Ms. McMains discussed the meetings held. Mr. Nulty stated the Selectboard has the decision to make, noting although he considers all the comments he looks at the recommendation from the primary committee as the authority. Ms. McMains suggested the topic might still need further research. Mr. Nulty discussed his philosophy when considering recommendations made by the various committees in Town.

Mr. Villeneuve stated that during the joint meeting he asked questions to determine how the letter from the ETF came about. He said the ETF had not held a meeting and discussed how the letter was written by various individuals who are on the committee. He stated the ETF violated open meeting laws. Mr. Villeneuve discussed further how the comment letters from the ETF came about. He said he attended the last Selectboard meeting to see if anybody in Town, who is involved with ethics and transparency would discuss the matter, but he heard nothing. He stated this matter cannot go unattended, so he is bringing it to the Selectboard's attention.

Mr. Nulty said, assuming the facts are correct; they do represent a violation of due process. He noted others may have a different side to tell. Ms. McMains said that individuals are allowed to comment on the proposed changes. Mr. Villeneuve said the letter and comments came from the ETF. He said there is an obligation to the residents to do what's right. Ms. McMains noted that she stayed clear of the drive thru topic and discussions with the ETF because she has to vote on the revision. She discussed reasons for her views, noting they are not related to the ETF discussions. She discussed the green house gas emissions issue and the targets that need to be met in the future.

Mr. Villeneuve stated his concerns about committee members not operating ethically. He said it is not about the personal opinions for or against the changes; it is about the deception of people who are trying to influence the decision using their positions. Mr. Nulty said that he hears the point. He said the Selectboard takes the matter seriously and they will look into it. Mr. Villeneuve and the Selectboard discussed the matter further. Mr. Nulty suggested that Mr. Villeneuve put his concerns in writing, noting the Selectboard will consider them carefully. Mr. Villeneuve said he would and discussed his concerns about responses with the Selectboard. He asked the Selectboard for a response on how they decide to handle the situation. The Selectboard agreed that was fair

101 and discussed how similar issues have been handled in the past. The Selectboard agreed to respond to Mr.
102 Villeneuve after looking into the matter.

103

104 **2. Review Jericho Center Speed Study Results.**

105 Mr. Odit said a speed table in Jericho Center was discussed at the previous meeting and a speed study was
106 requested. He noted the study would also help to gage the effectiveness of any measures implemented. He
107 discussed the study materials provided to the Selectboard, including a 1999 speed study done for the same
108 reasons. Mr. Odit said he does not know that any measures were implemented as a result of the 1999 study.
109 He discussed the approach of the study and the results with the Selectboard.

110

111 Mr. Nulty said what struck him most was that the common impression is that speeds in the northern stretch are
112 much faster than near the store. Ms. McMains noted it looks like the measures implemented have had an
113 impact. Mr. Odit compared the results of the most recent study to the results from the 1999 study, noting the
114 reduction in speeds. He noted the volumes have not increased that much in Jericho Center, whereas Skunk
115 Hollow Road saw a big increase. He noted the areas where speed is more of an issue. Mr. Nulty said the study
116 suggests that some of the more radical things may not be necessary. Ms. McMains discussed a possible long-
117 term idea for the area that would include a gateway concept.

118

119 Mr. Nulty noted the idea of turning it into a more walkable area. He said he has been paying more attention to
120 what other towns are doing. He discussed different roads around the State and how they are designed. Mr.
121 Nulty suggested that maybe something cheaper and less obtrusive would solve the concerns. Ms. McMains said
122 it will be interesting to see what the consultants come up with. She noted the huge drop in speeds from the
123 1999 study. Mr. Nulty said he was surprised at the volumes. Mr. Odit suggested that Jericho Center should be
124 looked at comprehensively and that more pedestrian amenities might be needed that will slow traffic down.
125 The Selectboard and Mr. Odit discussed the speed study further. They also discussed possible ways to move
126 forward in the area. Mr. Odit noted the study was done by the Regional Planning Commission (RPC) at no cost
127 to the Town. Mr. Nulty suggested a meeting with the community group to discuss the implications of the study,
128 noting he would like to attend.

129

130 **3. Award MMU Path Engineering Contract.**

131 Mr. Odit said that as part of the grant and the project the Town needs an Engineer. He discussed the requests
132 for proposals. He discussed the proposals and the firms that responded. Mr. Odit said he reviewed the
133 proposals with Ms. Murray and Mr. Deforge and recommended awarding the contract to Lamoreaux &
134 Dickenson. He discussed the cost, the budget, and the Town's share, noting the estimates are lower than the
135 budgeted amount in the grant. Mr. Nulty asked about the school issue. Ms. McMains said there has been
136 nothing for a while. She said the last two sections are the most difficult, discussing the locations and the costs.

137

138 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard awarded the design services contract**
139 **for the MMM multimodal path project for segments three and four to Lamoreux & Dickenson, in the amount**
140 **of \$39,515.** The motion passed 2-0.

141

142 **4. Acceptance of White Oak Drive.**

143 Mr. Odit discussed the history of the project. He said he spoke with Mr. Wilson, who recommended the better
144 course is to do the maintenance. He said the Town attorney drafted the deed and the homeowners association
145 paid for the work. Mr. Odit said they obtained the signatures of all the homeowners and the final step is to have
146 the Selectboard accept and approve the Certificate of Completion to open it. The Selectboard and Mr. Odit
147 discussed the development.

148

149 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved a Certificate of Completion**
150 **and Opening of White Oak Drive for Public Travel.** The motion passed 2-0.

151 **5. Discussion of Draft Fiscal Year 2014 Capital Budget.**

152 Mr. Odit said all the sections have been covered over the past few meetings. He said he has added projects
153 discussed and identified the funding sources. He discussed the layout of the reports provided to the
154 Selectboard. Mr. Odit reviewed the projects and discussed examples of funding and reserves. He noted that
155 Chittenden County Transportation Authority (CCTA) is on the agenda for the October 18th meeting to discuss
156 their plans. He noted he added a placeholder for Skunk Hollow Road and discussed funding. Mr. Nulty asked
157 about the timing of the report on traffic calming options for Skunk Hollow Road. Mr. Odit discussed the next
158 public hearing with the Selectboard.

159
160 Mr. Odit continued discussion of projects in the draft budget and the associated funding and fund balances. The
161 discussion including the following categories: buildings and property; highways; bridges and culverts; heavy
162 equipment/vehicles; park facilities; and paths and sidewalks. He noted the Mobbs Committee will attend the
163 October 18th meeting. He discussed sidewalk planning, the status of easements, and timing of construction. Mr.
164 Nulty asked about a comprehensive pedestrian plan. Mr. Odit said the idea is to fund a plan for the entire Town
165 and prioritize the projects. The Selectboard discussed, agreeing the study would be a good planning tool.

166
167 Mr. Odit discussed the supporting schedules for each project category. The Selectboard discussed studies to
168 support the projects. Mr. Odit noted CCTA is coming in to discuss the proposed bus route and they will need
169 somewhere on Route 15 for a stop. The Selectboard and Mr. Odit discussed the process and meetings
170 surrounding the park-and-ride. Mr. Odit discussed the next step. He said the Selectboard would begin looking at
171 the General Fund budget and have time for any necessary revisions to the Capital Budget. The Selectboard
172 thanked Mr. Odit for his hard work.

173
174 **6. Approve minutes of 8/16/2012, 9/20/2012, and 9/5/2012.**

175 **The Selectboard tabled approval of the 8/16/2012 minutes. On a motion by Ms. McMains, seconded by Mr.**
176 **Nulty, the Selectboard approved the minutes of 9/20/2012 as amended.** The motion passed 2-0.

177
178 **7. Other Business.**

179 Ms. McMains called attention to the Community Center Barn Tour on October 13th. She discussed the artwork
180 and the event.

181
182 Mr. Villeneuve said he had a couple of other things to discuss. He asked if the Town is looking at possible capital
183 expenditures for the commercial water district. He said it should be considered in the future. Mr. Villeneuve
184 discussed the various water districts, ownership, and JPC interests involved. Mr. Nulty said that was a fair
185 question. Mr. Odit suggested a discussion with the Village Water District and the Lake Champlain Water District
186 to see if there is the ability or interest to extend. The Selectboard discussed. Ms. McMains noted the concern in
187 Jericho Center with septic issues, stating that is another long-term, expensive issue that should be considered.

188
189 Mr. Villeneuve stated he owns land on Route 15 across from Clark's Truck Center. He discussed the location and
190 said he is going to develop the property on Route 15. He said he has a Purchase and Sale with a retail company
191 and he will request a Planned Unit Development (PUD) in that area. He discussed possible access onto Route 15.
192 The Selectboard discussed the location. Mr. Villeneuve said he is not sure of the procedure to move forward
193 with that type of area. The Selectboard discussed the matter, noting the project would go through the
194 Development Review Board (DRB), with access onto Route 15 through vTrans.

195
196 Mr. Villeneuve asked about the Dickenson Street project, noting he has an approved PUD for the sawmill
197 property. He said he is proceeding with that and has someone interested in building housing. He said he has
198 tried to work with the Town, but feels there has been a lack of communication. Ms. McMains noted the studies
199 done on the area. Mr. Villeneuve discussed participation in the past. Mr. Nulty stated a number of meetings
200 have been held. He said the Town would like to work with him, but it cannot put up any money until there is a

201 two-way planning process. He said it needs to be a partnership. Ms. McMains noted the Town has proposed,
202 along with Underhill, an ECOS (Environment. Community. Opportunity. Sustainability.) study that would help.
203 Mr. Nulty stated there needs to be an agreement about how the parties will work together for there to be any
204 Town money involved.
205
206 Mr. Villeneuve said he would like to discuss the matter, noting he does not say there shouldn't be an agreement,
207 but that may not be the only way to proceed. He said he has lived here 65 years and he has concerns about what
208 happens. He said he wants a Town center we can be proud of. Mr. Villeneuve asked to have future discussions
209 with the Town. He said he can build without the Town, but it isn't productive for the Town or himself due to the
210 location. He discussed some of the history. Mr. Villeneuve and the Selectboard discussed the possibility of
211 future meetings, the goals, and what would be needed to move forward. The Selectboard agreed to have a
212 meeting, noting if the ECOS grant is approved, there will be a master plan for the entire area. Mr. Odit suggested
213 a working group that would come back to the full Selectboard. The Selectboard discussed timing of a meeting
214 with Mr. Villeneuve.
215
216 Mr. Odit and the Selectboard discussed park-and-ride and/or bus stop locations. Ms. McMains discussed
217 locations the ETF was discussing. Mr. Nulty discussed purchasing land or doing a land swap. The Selectboard
218 and Mr. Odit discussed possibilities and financial benefits.
219
220 **8. Approve Warrants of 9/24/2012, 9/27/2012, and 10/1/2012.**
221 The Selectboard members present signed the warrants.
222
223 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard adjourned at 9:07 p.m.** The motion
224 passed 2-0.
225
226 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **October 18, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Meredith Birkett, Shirley Fortier,
10 Andy Dumas, Phyl Newbeck, Sean Reilly, Peter Booth, David Villeneuve, Barry King, Noah King, Kelly King, Tom
11 Baribault, Valerie Wilkins, Dennis Nelson, Heather Furman, Gretchen Daly, Bob Schermer

12
13 The public hearing was called to order by Ms. Mercer at 7:02 p.m.

14
15 **1. Public Comment.**

16 There was none.

17
18 **2. Discussion of Proposed Jeffersonville-Burlington Commuter Bus Service - Meredith Birkett CCTA.**

19 Ms. Birkett provided handouts to the Selectboard. She said the Chittenden County Transportation Authority
20 (CCTA) Board selected the Jeffersonville-Burlington commuter route as a priority. She gave an overview of the
21 route. Ms. Birkett discussed the stops along the route, noting exact stops would need to be determined. Ms.
22 Mercer asked whether the buses would stop at the stops along the route. Ms. Birkett said the bus would stop if
23 someone wanted to get off or on. She said they designate time points where there are major stops and the
24 buses will not leave earlier than on the schedule. She said they also offer connections to the rest of the system
25 via free transfers. Ms. Birkett discussed fees and rider estimates, noting it takes about 3 years for routes to
26 mature.

27
28 Mr. Nulty clarified the number of riders per bus. Ms. Birkett said they are estimating 35 riders per day, each
29 way. She said the estimated cost of the service is \$210,000-\$215,000 a year, noting the earliest start would be
30 the summer of 2013. She discussed funding options, including a Congestion Mitigation Air Quality (CMAQ)
31 Grant and the Circ Alternatives Process. Ms. Birkett said she discussed the funding opportunity with the CCTA
32 Board and they would like commitment from the towns which would be placed in escrow for future years. She
33 said the last section of the handout discusses next steps and questions, as follows:

- 34 • Does the Selectboard support the route? If so, a letter of support is needed.
35 • What is the timeline for CCTA to get back to Jericho?
36 • Does Jericho have any concerns or questions about a potential commuter route?

37
38 Mr. Nulty asked if a Park-and-Ride location must be created to serve as a stop. He asked if finding a location
39 would be a requirement for this program. Ms. Birkett said a location for the stop would need to be identified,
40 but it doesn't have to be the permanent, municipal owned location. She discussed examples of interim
41 solutions. Mr. Nulty agreed, stating the problem is finding a suitable place. Ms. McMains asked if there would
42 need to be a place to turn around. Ms. Birkett said the bus can stop on Route 15 if it is a safe, low speed area
43 and pedestrian friendly.

44
45 Ms. McMains asked how the local match share is determined. Ms. Birkett said they are proposing an equal
46 share. She discussed the reasoning and examples in other areas. Ms. Mercer asked if CCTA has spoken with the
47 other towns yet. Ms. Birkett said no and discussed when she is scheduled to meet with them, noting they seem
48 interested. Ms. McMains asked when the match would need to be paid, assuming it happens. Ms. Birkett said it
49 would be in FY14. Mr. Nulty said they are in the process of preparing the budget now. The Selectboard and Ms.
50 Birkett discussed budgeting and the timing of notification.

Ms. Mercer asked about using the CMAQ and the Circ Alternative funding together. Ms. Birkett explained the money comes from the same place, but she would think about it. She discussed funding, noting where the money comes from. Mr. Nulty asked if it was possible the funding would go away, since it is a competitive process every year. Ms. Birkett explained the competitive grant is a one-time process to get the money. She said if the service is successful, the funding continues, usually for three years, and then the State usually assists with the funding. Ms. Mercer asked about the fees and monthly passes. Ms. Birkett discussed monthly pass costs. The Selectboard and Ms. Birkett discussed how to move forward.

Mr. Villeneuve said he has a temporary solution for the problem with a Park-and-Ride location. He said he has land along Route 15, and depending on specifics, he would possibly let the Town use it. He discussed possible locations. Ms. Birkett said parking adjacent to Route 15 is important. Ms. McMains said the commercial district is a good location, noting there are limitations in the Village Center.

Mr. King stated he supports doing this and would ride the bus occasionally. Ms. Birkett said this is a starting point, which they can grow from. Mr. Booth asked where the rider estimates numbers comes from. Ms. Birkett discussed where the numbers come from. Mr. Booth asked how long CCTA runs empty buses. Ms. Birkett said new routes are given three years. Mr. Booth asked if there would be one stop in each town. Ms. Birkett said there might be two stops; it depends on what makes sense. She said if the proposed route moves forward, public hearings will be held.

On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard approved supporting the proposed Jeffersonville-Burlington Commuter Route and indicate willingness to write a letter supporting the CMAQ grant application.** The motion passed 3-0.

The Selectboard thanked Ms. Birkett for the presentation. Ms. Mercer asked if there would be Wi-Fi on the buses. Ms. Birkett said there would be in time. The Selectboard discussed possible locations for bus stops.

3. Approval of Submitting Safe Routes to School Grant Application for Riverside Area.

Mr. Odit said this opportunity came up recently and it may be one of the last opportunities to apply for designated Safe Routes to School grants. He stated they are 100% federally funded, as long as the project is not over the maximum. He proposed applying for two grants:

- 1) Infrastructure on River Road - permanent radar feedback signs and pedestrian activated rapid flashing beacons on Route 15.
- 2) Feasibility study looking at the River Road and Route 15 intersection for possible improvements.

The Selectboard and Mr. Odit discussed the reasoning behind applying for grants for the proposed improvements and feasibility study. Ms. Mercer asked if the Safe Routes to School money can be spent on sidewalks. Mr. Odit said yes. Ms. Mercer asked if the Regional Planning Commission (RPC) would pay for the study. Mr. Odit said the RPC will not provide money for engineering. Mr. Odit noted that the RPC requires a 20% match, while this grant is 100% funding.

Ms. Mercer asked if we could include sidewalks in the application to reach the maximum amount. Mr. Odit explained a design would need to be in place to apply for sidewalks. The Selectboard and Mr. Odit discussed work done in that area and the grant money used in the area previously. Mr. Odit stated there has been a lot of discussion about pedestrian improvements in this area. He said this is something that is easy to implement and implement quickly. He said the intent is to make what is there safer and allow for bigger improvements in the future. Ms. Mercer asked if the hardware can be moved. Mr. Odit said yes.

Mr. Booth clarified that none of this would get in the way down the road. He asked about the timing of future improvements. Ms. McMains said there is money in the capital budget to do a sidewalk priority study in order

to prioritize for the entire Town and develop a unified plan. Mr. Nulty said the study will identify all the locations where we would like sidewalks and provide a systematic way to prioritize the projects each year. The Selectboard discussed the delay in improving the Dickenson Street area due to the cost. Mr. Nulty noted that development of the property will enable improvements to move forward in the future. The Selectboard also responded to questions about the Act 250 process, noting the Act 250 Board wanted something from the Town, which has been provided.

Mr. Booth asked about moving forward on more minor projects in the area. The Selectboard discussed the work that is needed and indicated that small changes will be implemented to try to make the area safer. Ms. McMains said they have a road priority list that is reviewed each year. Mr. Nulty said that right now Skunk Hollow Road is the highest priority. Ms. King asked if Dickenson Street would be part of the feasibility study and if that would help with traffic and pedestrian safety. Mr. Odit discussed the reasons the Town can apply for the grant, which would not be in place if improvements were made to Dickenson Street.

Mr. Villeneuve clarified that if traffic was opened up the Town could not do what it is trying to do with the grant money. Mr. Odit explained the crosswalk needs somewhere for people to land. He discussed the location, noting that because the traffic volumes on Dickenson Street are low, we could have a crosswalk for people to land on Dickenson Street since it is one-way. Mr. Villeneuve clarified the location. He noted there was a study and work done on the right side. Mr. Odit said it had been dropped after the conceptual design since there was not much support for the segment.

Mr. Villeneuve discussed the history of studies done on the Dickenson Street area. He stated that after the most recent study was he felt we could move forward and work out a solution. He said another conceptual plan was done and it is his feeling that the Town should look at that to adopt long range. Mr. Villeneuve said that once the Town accepts a plan, they can determine how to do it in stages. He said in the interim the traffic problem at that location needs to be corrected, whether he builds or not. He noted that the last traffic study indicated Dickenson Street should be two-way.

Mr. Villeneuve stated he requested a meeting with the Selectboard, but that didn't happen. He said he offered to help fix the road, noting he has various cost estimates. He said a fair estimate to correct the road is approximately \$300,000. Mr. Villeneuve discussed his offer to do all the labor for the cost of the materials. He said there is one stipulation, that Trudell is used due to their involvement. Ms. Mercer said this has been discussed at length. She offered to set aside time on a future agenda to discuss further. Mr. Nulty responded to the comment that we had a solution, stating he does not believe we did.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard authorized the submittal of the Safe Routes to School grant application for pedestrian safety improvements in the Riverside area. The motion passed 3-0.

4. Discussion with Mobbs Farm Committee Regarding Proposed FY14 Trail Improvements.

Mr. Odit said during the discussion of the capital budget the Selectboard had some questions, so some committee members are here to discuss. He introduced Heather Furman, Andy Dumas, and Howie Cardman from the Mobbs Farm Committee. Ms. Furman said the committee meets monthly and addressed the original proposal from the Selectboard to develop a management plan, so now they manage the property. She said there is work that needs to be done to make it safe and the committee obtained a couple of proposals. She discussed the work that is needed, noting they are fortunate to get grant funding and have Town support.

Ms. Furman discussed the projects that were recommended and have been completed. She said the recent proposal from the Fellowship of the Wheel is to improve areas of the trail damaged in the December 2010 wind storm. She discussed damage from the storm, noting they are fortunate to have volunteers help to get the trails

151 back open; however, there are still some areas that need to be addressed. Ms. Furman discussed the issues and
 152 said there are a total of ten projects without funding. She stated they need to address the infrastructure
 153 problems. She said the committee will prioritize the projects and have a better idea of the funding needed.
 154

155 Ms. Mercer asked why the Fellowship of the Wheel does not provide some of the funding. Ms. Furman stated
 156 they are a non-profit organization. She said they are offering their services. Mr. Nulty clarified whether they are
 157 offering labor at no cost. Ms. Mercer said they want reimbursement for labor and discussed the costs of the
 158 projects. Ms. Furman discussed the proposal, noting the areas that need improvement are not just for mountain
 159 biking. She discussed volunteer hours, noting the final proposal for funding would be primarily for materials.
 160 She discussed how they have reduced costs with volunteer hours.
 161

162 Mr. Nulty discussed the proposal from the Fellowship of the Wheel and the need for a competitive process. He
 163 suggested the committee provide the Selectboard with a recommendation on how to move forward. Ms.
 164 Furman agreed, noting the committee had provided some rough estimates for budgeting purposes. Mr. Odit
 165 explained he had requested information from them to start with an amount in the capital budget. Mr. Nulty said
 166 there is damage that needs to be repaired and he does not have a problem with reserving some money to
 167 address.
 168

169 Ms. Furman said a rough estimate is \$30,000-\$50,000 worth of work that could be done. She said that is a lot for
 170 a fiscal year, so the committee will prioritize the projects. She stated it would be helpful if the Selectboard would
 171 reserve some funds. Mr. Nulty said he is more comfortable with that. Mr. Odit said that he included \$8,000 in
 172 addition to their operating budget in the draft budget. Ms. Furman noted the committee is trying to re-establish
 173 a relationship with the Fellowship of the Wheel. She discussed what they have done to get the word out and
 174 provide volunteers.
 175

176 Ms. McMains asked about the status of the gate. Mr. Odit said it is later on the agenda, but the parties have
 177 agreed to the negative easement language. He said later this evening he will ask permission to sign the
 178 documents and then the infrastructure work can be planned for the spring. The Selectboard thanked the
 179 committee for the work they are doing. Mr. Odit asked the committee to let him know what a reasonable
 180 estimate is for fiscal year 2014, above their operating needs, following their next meeting.
 181

182 **5. Request to Discuss Jericho Center Speed Study Results - Bob Schermer.**

183 Mr. Odit said he communicated the results with Mr. Schermer. Mr. Schermer discussed the history of the issue
 184 and community meetings held. He stated that a smaller group looked at the front of the store and some possible
 185 solutions. He stated that increased policing has slowed traffic and so has the mid-street signs for pedestrian
 186 crossings. Mr. Schermer expressed concern that money for further traffic calming measures would be dropped.
 187 Mr. Nulty said the Selectboard's reaction was more that the speeding problem has improved and we ought to
 188 think carefully about spending large sums of money, given such a modest amount had such an impact. Ms.
 189 McMains stated the Selectboard discussed setting aside \$20,000 look at the whole process in the Center. She
 190 said there has been a significant decrease of speed in the center. She said since these changes made a
 191 difference, we can continue with smaller steps while doing a study. She discussed some possibilities.
 192

193 Mr. Nulty noted the intent is to not change the total amount of paved area. He discussed a concept presented.
 194 Mr. Schermer expressed concern about statistics. He said one of the problems with the results is that 85% of the
 195 traffic going north of the store is at 29 mph or less. He stated there are 718 vehicles that are exceeding that
 196 speed and those are the ones he is worried about. He stated he did not want the Selectboard to think the area is
 197 safe. Mr. Nulty stated they have not concluded that all is well. He discussed a recent situation involving poor
 198 visibility, speeding, and a child crossing the road. He said we need solutions. Mr. Nulty discussed possible
 199 alternative solutions, noting there should be an incremental approach.

200 Ms. McMains suggested repainting the crosswalk to make it more visible. She also noted the fog lines can be
201 moved in, which will reduce speeds. She discussed the cost of one speed table versus a long-term study, which
202 would be more valuable. Mr. Nulty noted he agrees that the speed issue away from the store is still a problem
203 that needs to be addressed. Mr. Schermer agreed and officially requested the crosswalk visibility to the store be
204 improved with repainting so it is visible from the entire parking area to the center of the store. Ms. McMains
205 asked if they can paint this time of year. The Selectboard discussed the problems with the current crosswalk.

206
207 Mr. Schermer also requested that an additional pedestrian crossing sign be added where you pass the entrance
208 of the Jericho Center circle from south to north. Mr. Odit said he can look into the timing of painting. Mr. Nulty
209 said we should consider those changes and Ms. McMains agreed. Mr. Schermer said the residents are aware on
210 a weekly basis of near accidents, so there is a sense of urgency. He discussed observations of traffic in the area.
211 Mr. Nulty took an informal poll to see if there was interest in taking over Route 15 from the State and making it a
212 Town road. He noted the important of the road to the life of Jericho. He said it would cost a lot and generate
213 some revenue. Mr. Nulty noted he is just entertaining the idea to help deal with some traffic issues. Ms. Mercer
214 asked for Mr. Odit's opinion. Mr. Odit and the Selectboard discussed the possibility, including a discussion of
215 what Essex did.

216
217 Mr. Baribault stated he knows it is more important to fix the problems near the store. He discussed how speed
218 increases on the way out of Town. Mr. Nulty said they are aware that is an issue that still needs to be addressed.
219 Mr. Schermer and the Selectboard discussed speeds in Jericho Center. Mr. Villeneuve noted when the AARP
220 study was done; there were some smaller committees that worked on various ideas. He stated that one of the
221 things the committees were looking at was the idea of taking over Route 15. He noted they weren't ready when
222 it came to the overall report. Mr. Booth agreed, discussing the four committees that were established. Ms.
223 Wilkins stated her husband worked on that committee and could probably locate the email. The Selectboard
224 discussed what happened.

225
226 Mr. Odit said the AARP study is a reason for requesting the Safe Routes to Schools grant. Mr. Nelson said he
227 would like to see the concept go forward. He said he is not a traffic engineer, just looking for a solution. The
228 Selectboard discussed codes and the study to be done. Mr. Nelson suggested that a very simple, inexpensive
229 solution might be to take the speed limit sign near the fire station and move it further down the hill to 30 mph.
230 The Selectboard discussed the possibility noting that some people do not pay attention to the limit. They also
231 discussed other possible solutions.

232

233 **6. Review Proposed Changes to Land Use Regulation Amendments.**

234 Mr. Odit said the purpose of tonight's discussion is to report back with issues that were discussed a couple of
235 meetings ago with some recommendations on the policy level. He said if they are settled tonight, he would
236 come back with a complete package and warn a public hearing for December 6, 2012. He noted a memo from
237 Jennifer Murray regarding the Jericho Planning Commission (JPC) discussion of the UVM request. Ms. Mercer
238 asked for an update. Mr. Odit provided an update regarding the concerns raised. He said the JPC asked the
239 Selectboard to keep the changes in the proposed regulations now for the Open Space District and they will work
240 on the other changes discussed with UVM.

241

242 Other business

243 Ms. Mercer discussed the pumpkin glow on Ciley Hill Road, noting that organizers are concerned about not
244 allowing traffic. She discussed the reasons and asked if blinking lights could be distributed to pedestrians. The
245 Selectboard discussed the logistics. They also discussed possibilities of making the event safer.

246

247 On a motion by Mr. Nulty, seconded by Ms. McMains, **the Selectboard authorized the Chair to investigate the**
248 **purchase of blinking lights and to spend up to \$150.** The motion passed 3-0.

249

250 Mr. Odit stated the only change to the Open Space District was adding Dormitory/Hostel as a use. Mr. Odit read
251 the definition from the proposed revision. Ms. McMains stated the problem is the timeline for approval. Ms.
252 Fortier stated UVM's concern is that 14 days would be limiting. She agreed that it is a better approach to wait
253 and work it out with the JPC. The Selectboard and Ms. Fortier discussed how UVM will work with the JPC to
254 resolve their concerns.

255

256 Mr. Odit went over the issues raised at the previous hearing with the Selectboard, clarifying the Selectboard's
257 response, which were as follows:

- 258 • Accessory structure limitation;
- 259 • Drive thrus;
- 260 • Natural resources;
- 261 • Fuel sales;
- 262 • Public versus private streets; and
- 263 • Technical clarifications.

264

265 The Selectboard discussed each topic with Mr. Odit. Ms. McMains suggested a moratorium on drive thrus to
266 give the JPC opportunity for further research. She discussed the Environment. Community. Opportunity.
267 Sustainability. (ECOS) Project and the new regional plan. She said it is important for the JPC to think about how
268 they want the Town to grow. Ms. McMains discussed growth districts and the relationship of growth in other
269 areas of Town. The Selectboard discussed growth districts. Ms. McMains added that the State's comprehensive
270 energy plan has reduction of emissions and a climate action plan. She said a moratorium would give them time
271 to research how much greenhouse gas emissions come from drive thrus. The Selectboard discussed the matter
272 further. Ms. Mercer said she is not against drive thrus and she is not sure there is much evidence that idling
273 produces more toxins than extra trips. Ms. McMains said there is information available. The Selectboard and
274 Mr. Odit discussed landscaping requirements, including the Development Review Board (DRB) process.

275

276 Mr. Baribault said he came to hear about the Land Use Regulations. Ms. McMains stated next year will be
277 exciting with bylaw changes. She discussed focus on growth and land use plans and developing how to preserve
278 working landscapes. Mr. Baribault said the Conservation Commission is up to full membership, so it will be
279 easier to get someone to attend the JPC meetings.

280

281 **7. Review Working Draft of FY14 General Fund Budget.**

282 Mr. Odit said he has provided a draft of the revenue side. He discussed his plan for presenting the other
283 sections. He noted there are not a whole lot of changes in revenue. Mr. Odit discussed those areas that have
284 changes, as summarized in his memo. He went on to discuss the use of reserve funds. The Selectboard
285 discussed Mobbs Farm work. Mr. Odit discussed how the budget will be prepared for reference. He said there
286 are some planning projects for which they will request technical assistance from the Regional Planning
287 Commission (RPC). Mr. Nulty said he would not like to spend that much on planning. Ms. McMains noted the
288 importance of a long-term view. Mr. Odit said they will try not to spend that much, but that kind of planning
289 costs more money. The Selectboard discussed the cost of planning with Mr. Odit, including grant funding.

290

291 Mr. Odit discussed salary expenses. The Selectboard discussed cost of living adjustments with Mr. Odit. They
292 suggested different scenarios to run for them to review.

293

294

295 **8. Approve minutes of 8/16/2012 and 10/4/2012.**

296 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard approved the minutes of 8/16/2012 as**
297 **written.** The motion passed 2-0; Ms. McMains abstained. On a **motion** by Ms. McMains, seconded by Mr.
298 Nulty, **the Selectboard approved the minutes of 10/4/2012 as written.** The motion passed 2-0; Ms. Mercer
299 abstained.

300 **9. Other Business.**

301 Mr. Odit asked for authorization to sign the easements related to the Mobbs Farm parking lot settlement. On a
302 **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard authorized Mr. Odit to sign easements for the**
303 **Mobbs Farm settlement agreement.** The motion passed 3-0.

304

305 Ms. McMains spoke about committee discussions, including ECOS and RPC meetings. She said the developed
306 land use plan comes from Town Plans. She discussed the plan and what it will include. The Selectboard
307 discussed the impact on federal funding in the future, including grant funding. Ms. McMains noted some specific
308 topics that were covered. The Selectboard discussed other aspects of the plan. They also discussed bus service.

309

310 **10. Approve Warrants of 10/15/2012 and 10/16/2012.**

311 The Selectboard members present signed the warrants.

312

313 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 9:22 p.m.** The motion
314 passed 3-0.

315

316 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **November 1, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), David Villeneuve, Regina Limoge,
10 Darrell Meulemans

11
12 The public hearing was called to order by Ms. Mercer at 7:03 p.m.

13
14 **1. Public Comment.**

15 There was none.

16
17 **2. Jericho Center Library Sign Request - Regina Limoge.**

18 Ms. Limoge introduced herself, noting she is on the Jericho Town Library Board. She said they would like to
19 explore the possibility of a sign on Browns Trace Road to make the library as visible as possible. She stated they
20 are interested in applying for a grant, but it is a lengthy process and they wanted to see if the Selectboard would
21 consider it before going through the process. The Selectboard clarified any sign would need to comply with the
22 regulations. Ms. Limoge discussed what is allowed. She stated they are interested in a free-standing
23 architectural sign. She showed the Selectboard some pictures of examples.

24
25 Ms. Limoge and the Selectboard discussed possible designs for a sign and locations. Ms. McMains suggested the
26 Library work with the Zoning Administrator to ensure the sign complies with all zoning regulations. She noted
27 the possibilities are limited because it would be in the right of way. Mr. Odit said, assuming they design a sign
28 that meets the regulations; they would need approval from the Selectboard to have a sign in the right of way.
29 He stated the Selectboard has the authority to issue permits in the right of way. He said if it is a possibility they
30 will pursue it further.

31
32 The Selectboard expressed support. Ms. Mercer discussed an example she was involved in where city approval
33 was needed. She expressed concern that the sign might create confusion if it was not a directional sign. She
34 suggested using the sign showed in the pictures near the building and a directional sign on the road. Ms. Limoge
35 asked about the procedure to get a directional sign. She discussed possible locations. Ms. McMains said it
36 would probably make more sense to have one on either end of Town. The Selectboard and Ms. Limoge
37 discussed the possibility of a sign further.

38
39 Mr. Odit said Ms. Limoge could work with him and Mr. Barkyumb regarding the directional signs. The
40 Selectboard and Ms. Limoge discussed the matter further. Ms. Limoge agreed to follow up with Mr. Odit. The
41 Selectboard and Mr. Odit discussed costs. Mr. Odit said he would look into it and bring information back to the
42 Selectboard.

43
44 **3. Approve Amendments to Land Use Regulation Revisions and Warn Public Hearing.**

45 Mr. Odit explained the changes discussed by the Selectboard previously are in blue. He noted the next step
46 would be to warn a public hearing. Ms. McMains clarified the dimensional requirements the Planning
47 Commission put back in the Open Space District were for small structures. The Selectboard discussed the
48 revised document.

On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved the Land Use Regulations as proposed by the Planning Commission and the revisions made by the Selectboard, which are shown in blue in the proposed document, and warned a public hearing for December 6, 2012 at 7:00 p.m. at the Jericho Town Hall.** The motion passed 2-0.

4. Approve Library Grant Agreement Resolution.

Mr. Odit stated he received the grant agreement for the grant to study the ADA accessibility options for the Library. He said he needs the resolution and signatures to move forward. Mr. Odit and the Selectboard discussed who would be responsible, both administratively and overall, for the project.

On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved the Grant Agreement Resolution for the Library ADA improvements grant with Ms. Murray as the person with overall administrative responsibility and Mr. Odit as the person with overall responsibility.** The motion passed 2-0.

5. Approve minutes of 10/18/2012.

On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved the minutes of 10/18/2012 as amended.** The motion passed 2-0.

6. Other Business.

Mr. Odit stated he received the Chittenden County Transportation Authority letters of support for the Selectboard members to sign.

He stated a member of the Trails Committee resigned and asked if the Selectboard would like to appoint the alternate member to the remainder of the term. On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard appointed alternate member Patrice Dezon-Gaillard as a full member of the Trails Committee.** The motion passed 2-0.

Ms. McMains stated the Jericho Center meeting for Skunk Hollow Road was postponed until November 12th at 7:00 p.m. Mr. Odit said during the last meeting traffic calming was discussed for Jericho Center and the idea was raised about painting. He said they were not able to paint the wider crosswalk, but they did add large "25" to the road. He said during the discussion of the highway budget we can discuss purchasing a painting machine to be able to be more proactive with maintaining painting. Mr. Odit discussed the reasoning why the purchase might benefit the Town. The Selectboard and Mr. Odit discussed the type of paint used.

Mr. Odit said he provided an updated monthly report from the Vermont State Police (VSP), including a budget status report. Ms. McMains acknowledged the report. Mr. Odit noted the VSP included Jericho in one of their recent safety enforcement details. He also noted that Skunk Hollow Road was included using information obtained from the radar feedback signs.

Ms. McMains said Paul Luciano sent an e-mail about emergency response training. She asked if a Selectboard member should attend the training. Mr. Odit said he and Mr. Barkyoub have attended the training. He said Selectboard members do in smaller towns, where there is no staff to fill that role. Mr. Odit and the Selectboard discussed who responds in an emergency. Mr. Odit noted the training provides a unified command structure and language to be used in an emergency.

Ms. Mercer asked for a high level overview of what each bank account is used for. Mr. Odit stated all of the bank accounts are at the Merchants Bank. Ms. Mercer expressed the importance of using a local financial institution. Mr. Odit discussed the benefits of banking with the Merchants Bank. The Selectboard and Mr. Odit discussed financial institutions.

100 Ms. McMains said Mr. Albright reported at the last Energy Task Force meeting that almost all of the street lights
101 have been changed to LED. Mr. Odit and the Selectboard discussed the brightness and lifecycles of the street
102 lights.

103

104 **7. Approve Warrants of 10/29/2012.**

105 The Selectboard members present signed the warrants.

106

107 On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard adjourned at 7:33 p.m.** The motion
108 passed 2-0.

109

110 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **November 15, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), David Villeneuve, Valerie Wilkins

10
11 The public hearing was called to order by Ms. Mercer at 7:03 p.m.

12
13 **1. Public Comment.**

14 There was none.

15
16 **2. Discussion of Possible Location of Park-and-Ride on Villeneuve Property - Tim Nulty.**

17 Mr. Nulty said this is a real opportunity, but no details have been discussed yet. He asked Mr. Villeneuve to
18 discuss his proposal. Mr. Villeneuve said there are two parts: a possible park-and-ride; and a possible place for a
19 bus stop. He stated that one parcel is located at the corner of Dickenson Street and Route 15, which would be
20 an ideal temporary location. He said the location would not require any work or money, unless lighting was
21 necessary. Mr. Nulty said he assumes that connecting to this would be some improvements to Dickenson Street
22 since traffic would come off Route 15 onto that property. Mr. Villeneuve said it is a good central point with
23 plenty of space for the buses to turn around. He discussed access to the property. He said it is a good place at
24 no cost to the Town and will help to get an idea of how many people will use it.

25
26 Mr. Villeneuve stated the other piece of property is located along Route 15 between the Lutheran Church and
27 Jeri-Hill Hardware. He discussed the location, noting there is a road there now. He said he has submitted an
28 application for a subdivision and will be selling a piece of the property to Dollar General. Mr. Villeneuve
29 discussed access to the property and suggested there might be a place for a permanent park-and-ride on this
30 property. Mr. Nulty asked if there is a place for a permanent park-and-ride at the first location. Mr. Villeneuve
31 discussed the possibility. Ms. McMains stated that a municipal facility cannot be located in a Village Center. The
32 Selectboard discussed the reasoning and what options might be available.

33
34 Mr. Nulty discussed the available options, noting that before improvements are made to Dickenson Street the
35 park-and-ride and bus stop idea should be explored. He discussed the benefits of that location. He said both
36 are needed. Ms. McMains noted that it is being offered as temporary. Mr. Nulty said we should not spend
37 money on improvements until we see that it contributes to the long term development. He said the question is
38 what improvements would be needed to make a park-and-ride work in that location. Ms. McMains said it is
39 clear that a park-and-ride is needed; however, a grant application was just submitted for the Safe Routes to
40 Schools program and we cannot increase traffic on Dickenson Street without negating that opportunity. Mr.
41 Odit and the Selectboard discussed the grant impacts and what improvements might be needed.

42
43 The Selectboard discussed the benefits of the location. Mr. Odit said the timing of this discussion is good since a
44 meeting with Chittenden County Transportation Authority (CCTA) is coming up. Mr. Villeneuve noted a tree fell
45 down during a recent storm at the corner of Dickenson Street and River Road. He said he happened to see the
46 Road Commissioner and was discussing the intersection when a vehicle coming from Underhill hit the curb at a
47 high rate of speed. He discussed the incident, noting the safety concerns. Mr. Villeneuve said that with a couple
48 days work he could make the improvements, at no cost to the Town, to make it a two-way road again. He said it
49 could be run through Mr. Odit and vTrans. Mr. Nulty said vTrans would not be involved. Mr. Odit clarified that

an access permit would need to be obtained from the State. He said the other consideration would be to make sure there are appropriate pedestrian amenities available.

Mr. Villeneuve said he would also be willing to build a gravel sidewalk along Dickenson Street at no cost to the Town. He said that would be pedestrian friendly and more safe. He discussed the current conditions. Mr. Nulty proposed that we pursue this seriously. Ms. McMains suggested tabling the matter until after the meeting with CCTA, Chittenden County Regional Planning Commission (CCRPC), and the Park-and-Ride Committee. She noted the importance of making sure this does not become or appear to be a conflict of interest. Mr. Nulty said this shows benefit to the Town. Ms. Mercer noted the need of land for a location. Mr. Nulty discussed the need for two locations to serve more residents in Town. The Selectboard discussed the benefits to the local businesses and residents.

Ms. Mercer asked if people who live in that area will be opposed. She discussed the concerns raised by residents in the Packard Road area. The Selectboard discussed the differences in the locations. They also discussed how successful park-and-ride and bus stop locations are set up. The Selectboard agreed they are interested in these opportunities and will attend the upcoming meeting before moving forward.

Ms. Wilkins said the opportunity is exciting. She said she appreciates Mr. Villeneuve bringing these options forward. She noted she represents the Energy Task Force (ETF) which has been reviewing possible locations. Ms. Wilkins discussed the different locations that have been evaluated. She agreed that discussing all of the possibilities at the upcoming meeting with CCTA makes the most sense. Mr. Nulty restated the need for two locations serving the different population centers in Town. He discussed why these two locations are so attractive. Ms. McMains noted the other attractive location, stating we need to look at what can be done in the short term.

Ms. Wilkins made the point that a combined bus stop and park-and-ride is more attractive. She suggested involving more people in the process would be beneficial. She said anytime Town money is involved it will be questioned. Ms. McMains noted discussions from other residents since the Packard Road location was ruled out. Ms. Mercer stressed the importance of doing what we can for the environment. She said the key to this will be ridership, noting it is not better for the environment unless the bus is full. The Selectboard discussed bus service and bus routes. The Selectboard thanked Mr. Villeneuve.

3. Discussion of Policy on Disposal of Wood from Town Tree Cutting.

The Selectboard discussed the reasoning for a policy. Ms. McMains said it is important to approve a policy, so that it is consistent. Mr. Nulty discussed a situation where the Town cut up the wood and left it available for residents to use. The Selectboard discussed possible approaches and liability concerns. They also discussed damage from storms. Ms. Mercer asked about defining a timely manner. Mr. Odit said he would like there to be some discretion if it is not in a dangerous location. He discussed an example. The Selectboard discussed the timing, noting that it should be determined on a case by case basis by the Road Commissioner.

On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved establishing the practice as outlined on the memo regarding the disposal of wood from Town tree cutting dated November 9, 2012.** After further discussion, the motion passed 3-0.

4. Approve Purchase of New Highway Radios.

Mr. Odit said about a year ago he requested permission to install a repeater, which has been done. He said now they are asking approval to purchase the new radios. He discussed where the radios will be located, noting they should last another 20 years. Ms. McMains stated it is surprising the Federal Communications Commission (FCC) wants everyone to convert, but it takes so long to approve the license. Mr. Odit clarified the repeater needed FCC approval, but radio replacement does not. He discussed the importance of the conversion.

100 Mr. Nulty asked if there was federal money available to assist with the conversion. Mr. Odit stated there was if
101 the Town did not have enough money to do it. He said it was determined on a needs basis. The Selectboard
102 discussed the funding of the repeater and the radios.
103
104 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard authorized the purchase of new radios**
105 **for the Highway Department associated with the conversion at a cost of \$11,454.** The motion passed 3-0.
106
107 **5. Review of Working Draft of Fiscal Year 2014 Operating Budget.**
108 Mr. Odit said this is a working draft, but is nearly complete. He discussed changes made since the version that
109 was emailed to the Selectboard members. He said he is waiting for final figures for the county tax, the library
110 district, and the League of Cities and Towns. Mr. Odit stated the budget includes a 2% increase to salaries, as
111 directed by the Selectboard. He said overall spending is up approximately 12%, primarily due to capital projects.
112
113 Mr. Odit stated revenue is projected to go up approximately 2%. He said depending on what happens with the
114 Grand List, we might see a slight increase. Mr. Nulty said the Grand List is expected to rise. The Selectboard and
115 Mr. Odit discussed the outlook. Mr. Odit discussed revenue relating to Planning and Zoning. He discussed the
116 timing of warning hearings for the Capital and the General Fund Budgets, in order to approve them at the same
117 time. He discussed what has been added since the last time the Selectboard reviewed it. Mr. Odit explained
118 how the information flows between the documents.
119
120 Ms. McMains asked about the painting machine that was discussed previously. Mr. Odit said that would fall
121 under small equipment in the Highway section and may be able to be purchased during this fiscal year. He
122 discussed the benefits of making the purchase versus contracting the work out. Mr. Nulty asked the status of the
123 Skunk Hollow Road process. Mr. Odit stated a meeting was held on Monday. Mr. Odit said the Engineers will
124 update the design and produce a report. The Selectboard and Mr. Odit discussed the meeting.
125
126 Mr. Odit and the Selectboard discussed the significant changes to expenses by department. Ms. McMains asked
127 about postage in each section versus the administration section. Mr. Odit said he would make the change before
128 it becomes final; noting his primary focus was on the numbers this draft. The Selectboard and Mr. Odit discussed
129 computer support. Ms. McMains asked about the lines that have no numbers. Mr. Odit stated he would be
130 removing any lines that had no amount and renumber them before presenting the binders to the members. Ms.
131 McMains asked about the salt alternatives. Mr. Odit stated the problem is that there is only one storage tank.
132
133 The Selectboard and Mr. Odit discussed the impact of the amount of snow in a given winter on the budget. Ms.
134 McMains asked whether the hired equipment amount would decrease when we start doing our own painting.
135 Mr. Odit said it would not because it is mainly backhoe work on ditching and culverts. Ms. McMains asked about
136 the impact of energy efficiency improvements on heating costs. Mr. Odit discussed the timing of the
137 improvements. Ms. McMains asked everyone to think about evaluating the cost effectiveness of part time
138 versus full time employees. She asked how to evaluate when to add more full time employees. The Selectboard
139 and Mr. Odit discussed the variables that need to be considered when making that type of decision.
140
141 Mr. Odit asked whether the Selectboard was interested in increasing the sheriff coverage by 10 hours a week.
142 Ms. McMains asked what the average number of hours the Vermont State Police is providing. Mr. Odit stated it
143 varies widely. The Selectboard discussed police coverage. Ms. McMains said when she met with the Underhill
144 Selectboard last year the sheriff said the rate would reduce when you exceed 40 hours a week. Ms. Mercer
145 asked about the other benefits of having the State Police in Town. Mr. Nulty discussed the benefits in the past
146 and what has changed. Mr. Odit and the Selectboard discussed police coverage further.
147
148 Ms. Mercer asked about the status of the reimbursement from the Vermont State Police. Mr. Odit said he
149 contacted them recently because we had not been receiving an invoice. The Selectboard and Mr. Odit discussed

150 following up on the matter. Mr. Nulty discussed a similar situation involving communications. Ms. Mercer said
151 the question remains whether our restitution is contingent upon successful conviction. She asked how the Town
152 gets paid back. Mr. Odit suggested a possible way to follow up. Ms. McMains asked Mr. Odit to run the numbers
153 if we change the sheriff's coverage to 40 hours a week and the Vermont State Police to 10 hours a week. The
154 Selectboard continued to discuss police coverage.

155
156 Mr. Odit resumed the summary of the draft budget. Ms. McMains asked about the Richmond Rescue Squad. Mr.
157 Odit said the information will be provided in the budget binders. Mr. Nulty asked about Essex Rescue. Mr. Odit
158 said that would also be included and they will meet with the Selectboard soon to discuss the budget amounts.
159 He went over the reserve transfer amounts. Mr. Nulty clarified which are transfers to versus transfers from
160 reserves. Mr. Odit explained.

161
162 Ms. McMains asked whether a Highway Management Plan should be included in the Capital Budget. Mr. Odit
163 agreed, noting it is included under highway improvements. Ms. McMains clarified it is not in the five year plan.
164 Mr. Odit discussed the next steps to include them. Mr. Nulty asked whether sidewalks should also be included.
165 Mr. Odit discussed what steps are being taken to do so.

166
167 **6. Other Business.**

168 Mr. Odit said we might be able to have another group of senior engineering students from UVM look at Jericho
169 Center. He said the health insurance renewal notice arrived today, which has a 9.3% increase. He said that is
170 within the expected range. Mr. Nulty asked about the State plans. Mr. Odit said there will be a lot of change
171 January 2013, but there has not been much information about it. He and Mr. Odit discussed the possibilities and
172 potential benefits.

173
174 Mr. Odit said he received a letter from the State that the Browns Trace Road and Route 15 intersection speed
175 study results are in. He said they are within the 85th percentile of the speed limit. He said a hearing will be held
176 if anyone is interested in attending. He discussed what is being considered.

177
178 Ms. McMains stated 2013 is a big year for the Town, Underhill, and the fire department. She said both towns
179 will celebrate 250 years and the fire department 100 years. She asked whether there are funds available to
180 contribute to a celebration. The Selectboard and Mr. Odit discussed funding and ideas for a celebration.

181
182 **7. Approve minutes of 11/1/2012.**

183 On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved the minutes of 11/1/2012**
184 **as written.** The motion passed 2-0; Mr. Nulty abstained.

185
186 **8. Approve Warrants of 11/13/2012.**

187 The Selectboard members present signed the warrants.

188
189 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard adjourned at 8:54 p.m.** The motion
190 passed 3-0.

191
192 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **December 6, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Kim Mercer
8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), David Villeneuve, Jon Willard,
10 Stuart Alexander, Bernie Duncan, Jerry Russin, Bob Schermer, Phyl Newbeck, Paula Carrier, Chuck Lacy
11

12 The public hearing was called to order by Ms. McMains at 7:01 p.m.
13

14 **1. Public Hearing - Proposed Amendments to Land Use Regulations.**

15 Ms. McMains discussed the timeline and steps taken to get to this hearing. She asked for public comment. Mr.
16 Willard, a member of the Jericho Planning Commission (JPC) asked about drive thrus. He said the JPC met with
17 Selectboard members and he left that meeting under the impression staff would come up with a compromise to
18 continue drive thrus in certain areas as the JPC recommended. He asked why they were eliminated. Ms.
19 McMains said the Selectboard asked staff to come back with proposals and they did. She stated the Selectboard
20 reviewed the proposals and made the decision. She discussed the reasoning, noting it is not permanent, but
21 would give the JPC time to research further.
22

23 Mr. Willard asked about fuel sales in the community. He said it would be logical to want all the gas stations you
24 could get to bring the cost of fuel down. He said he does not understand why someone would say we don't need
25 more gas stations in Jericho. Mr. Willard stated more competition is needed in fuel sales and asked why the
26 Selectboard is opposed to it. Ms. McMains stated his comments are noted.
27

28 Mr. Villeneuve provided the Selectboard members with a letter stating there are two problems with the
29 procedures. Ms. McMains said the hearing is not to discuss procedures, rather a public hearing about the
30 proposed regulations. Mr. Villeneuve stated they cannot go forward because there are violations. Ms. McMains
31 acknowledged Mr. Villeneuve's concerns, noting they have spoken with the Secretary of State. She said the key
32 is that the Energy Task Force (ETF) raised their concerns at a public hearing, so nothing was hidden.
33

34 Mr. Villeneuve said that is not the only issue he is raising, noting that as far as that issue goes there is no
35 comment in the record documenting any of the information brought forth by the ETF. He discussed his concerns
36 about the comments attributed to the ETF. He asked what the Selectboard is doing about it and said the
37 evidence should be thrown out. Ms. McMains said she is sorry he feels that way. She discussed the feedback
38 they received from the Secretary of State. She discussed the process, including public hearings held. Ms.
39 McMains also discussed the ETF's input and the basis for the Selectboard's decision.
40

41 Mr. Villeneuve referred to the second part of his letter, noting the Selectboard did not follow the correct
42 procedures. He discussed his concerns, noting he contacted lawyers about it. Ms. McMains disagreed, saying
43 they feel the proper procedures were followed. Mr. Villeneuve stated there is a process and he wants to make
44 sure things done in the open and done correctly. He stated that he put it in writing and the Selectboard has had
45 since August to act on it. Ms. McMains stated the Selectboard is going forward with the staff recommendations.
46

47 Mr. Villeneuve asked why the Selectboard has not investigated this matter since August 2nd. Ms. Mercer asked
48 for clarification. Mr. Villeneuve said the concerns about the ETF, discussing the timeline of events. He stated the
49 ETF does not follow any of the public meeting laws. Ms. McMains stated this is a public hearing about the draft
50 regulations and the Selectboard will move forward as it stands.

Mr. Lacy asked why the Town does not have any jurisdiction over the Range property. Ms. McMains said it is because it is federal property. Mr. Lacy clarified whether that is always been the case. Mr. Odit said that is his understanding. Mr. Lacy asked Mr. Odit if he would look into it further. Mr. Odit agreed, noting the Town is pre-empted from regulating the federal government.

Mr. Lacy asked about slaughter house in the Table of Uses. He encouraged a revision to clarify the difference between a commercial slaughter house and an agricultural structure. He discussed the reasoning and referred to the section in the document he was talking about. Mr. Odit noted that the definition does say for commercial purposes. Ms. Mercer read the definition. Mr. Lacy clarified whether building a slaughter house on his farm to process animals would not be a commercial slaughter house. Ms. Mercer asked whether the meat would be sold. Mr. Lacy discussed what is allowed under Act 250. Mr. Odit agreed with what Mr. Lacy said.

Mr. Lacy said he would like it to be clear that if a slaughter house is on a farm, conditional use review is not needed. He discussed an example. Mr. Odit read the definition of agriculture. Mr. Lacy said it should be made clearer. Ms. Murray agreed that the clarification would make sense for the next revision. Mr. Odit agreed. Mr. Lacy said he would appreciate it. He stated the Town seems to have a fetish about not wanting to see parked cars while driving in your car. He said the regulations requiring commercial establishments to hide the cars of those using their business are a handicap for business. Mr. Lacy discussed an example. Ms. McMains thanked him for his comments.

Mr. Villeneuve stated he has some packets to go with the letters he submitted. He provided the information to the Selectboard members. He asked the members to review the information before making the decision. He pointed out that drive thrus were first brought up a couple of years ago because Seth Jensen determined that anyone could build a drive thru in Town since they were not in the Table of Uses. He said the JPC discussed drive thrus, then Mr. Jensen left. Mr. Villeneuve summarized the emails from Mr. Jensen, noting that the intent was to clarify the regulations. He stated one reason the Selectboard voted against them was form based zoning and the grant didn't materialize. Ms. McMains said that does not mean that form based zoning cannot.

Mr. Villeneuve said it might be years away. He discussed the reasons drive thrus would be good for economic development, noting that was not discussed in either the public or the joint meetings. He also noted that the regulations Mr. Jensen provided were from towns that have form based zoning, so those concerns are addressed. Mr. Villeneuve said the information also includes the minutes documenting the JPC discussions and votes. Ms. McMains thanked him for the historical perspective.

Mr. Villeneuve said it was not a very good decision that Mr. Nulty did not attend the joint meeting and that he has only attended one meeting regarding any of these issues or discussions. He stated the decisions were made by two people for the whole Town and there is another process that can be used. Ms. McMains said there is and noted the involvement of the JPC and the various iterations of the regulations. She said these considerations can be addressed in the next iteration, but right now we are addressing the updates we have. She said they are not set in stone and she appreciates the comments and concerns raised.

Mr. Villeneuve raised concerns about the procedures not following the law. He said the JPC was provided with the draft revisions at one of their last meetings and were asked to vote on them. He said the JPC did not know why, since they did not have a chance to weigh in. Mr. Villeneuve asked the members to review the minutes and votes.

Ms. McMains closed the public hearing and opened the next public hearing at 7:31 p.m.

2. Public Hearing - Jericho Center Multimodal Connection, Segments 3 & 4, STP EH12(10).

Mr. Odit introduced Roger Dickinson who is the engineer for the project. He said Mr. Dickinson will present the alternatives for discussion. Mr. Dickinson discussed the purpose of this hearing. He said the alternatives apply to

segments 3 and 4 of the Jericho Center Multimodal Connection, noting that both sections were given priority by the Selectboard in May 2011. He stated the feasibility study was completed in 2011. Mr. Dickinson indicated where the project is located on the plans that were displayed. He said the segments will connect Jericho Center to Plains Road and on to Pratt Road. He explained segment 4 connects the end of the existing sidewalk to Plains Road. He said there are two alternatives for the segment which differ primarily in cross-section. Mr. Dickinson said that in the first alternative the sidewalk is set lower than the road and drainage would run across the sidewalk; while in the second alternative the sidewalk is higher than the road to facilitate the future installation of curbing and a paved shoulder along the roadway to accommodate bicyclists.

Mr. Dickinson stated the decision was made to install a sidewalk, generally limited to pedestrian activity. Mr. Lacy asked how the curb relates. Mr. Dickinson said the curb would widen the paved shoulder. He discussed the current conditions and how curbing would change them. Mr. Lacy and Mr. Dickinson discussed how that would serve bicyclists. Mr. Dickinson discussed the vision of alternative #2. Mr. Odit discussed the reasoning, noting traffic calming considerations. He said they wanted an alternative that would allow the option in the future, if desired. Mr. Lacy asked about widening the road. Mr. Odit said it would be beneficial to have a better on road location for cyclists.

Mr. Dickinson indicated the right of way width for Browns Trace Road on the plans. He discussed the measurements used, four rod versus three rod. He discussed what might be needed in the way of temporary rights or easements from the affected properties. Mr. Dickinson said the Town will need to decide whether to assert its four rod right of way, noting that is more of a legal question. Ms. Murray stated the sidewalk and path are within the three rod right of way.

Mr. Dickinson said segment #4 would start back where the existing sidewalk is a little further from the roadway and continue down, indicating the location on the plan. He also indicated the wetland area and a retaining wall with a railing to provide protection. He discussed the location. Mr. Dickinson noted there is an archeologically sensitive area, noting the sidewalk may move closer to the road to minimize the impact and to avoid further exploration. Ms. Mercer asked for clarification of what an archeologically sensitive area is. Mr. Dickinson explained that an old blacksmith's shop was located in the area and discussed the implications. He said segment #4 would end at Plains Road.

Mr. Dickinson said alternative #1 would have a wide grass strip for snow storage and to keep pedestrians away from traffic, noting it is generally 5' wide. He said alternative #2 brings the sidewalk closer to the road, but starts in the same place and has generally the same alignment. He noted the grass strip would be smaller, minimizing impacts to property owners, wetlands, and potential archeological resources. Mr. Dickinson stated alternative #1, which is lower, could be moved closer to the road. He noted that without a curb, there would need to be a grass strip at least 3' wide. He discussed the implications for drainage.

Mr. Lacy expressed concern about chopping up the existing section of sidewalk in front of the Kim residence. He asked what the issue is with a curb right next to the sidewalk. Mr. Dickinson said that could be done, noting the Town does not have to do all of either alternatives presented. He discussed the reasoning behind some of the features, including curbing and allowing room for future bicycle traffic. He stated the sidewalk and the curbing would need to be further away from the road, but there are different possibilities and combinations that could be used.

Mr. Lacy asked about the width of the sidewalk. Mr. Dickinson said it would have to be 5' to comply with Americans with Disabilities Act (ADA) requirements. He discussed the width of the existing sidewalk and the requirements. Mr. Lacy and Mr. Dickinson discussed the widths and possible configurations. Ms. McMains expressed concern about speed and asked if it is possible to do some of this with 9' for cars. Mr. Dickinson said

150 some towns have marked lanes as 10' wide. He said the Town could provide a wider than normal shoulder for
151 cyclists. He discussed plowing considerations.
152
153 Mr. Lacy and Mr. Dickinson discussed cyclist safety. Mr. Lacy asked if the curb is away from the road, does that
154 section need to be paved. Mr. Dickinson said not necessarily. He discussed the minimum width needed for
155 cyclists and different approaches to improve safety. Ms. Mercer clarified whether alternative #2 puts the
156 sidewalk at a height that would make curbing easier, gives a 6' wide shoulder for bikes, and the curbing would
157 not have to be put in now. Mr. Dickinson agreed, noting the 6' shoulder is not totally for bikes as there would be
158 a 3' grass strip, which is a requirement when there is no curb.
159
160 Ms. Mercer asked if bikes could go both ways on one side. Mr. Dickinson said no, that if a shoulder is provided
161 for bicycle travel it would be widened on both sides. Mr. Odit stated the main idea is whether the Town wants
162 to preserve the option for a wider paved shoulder for bikes. He discussed an example. Ms. Mercer said she
163 doesn't know why we wouldn't want to and asked what the downside is. Ms. McMains said curbing. Ms.
164 Mercer asked about the difference in cost between the two options. Mr. Dickinson said the difference is the
165 amount of drainage. Someone asked why the road keeps getting narrowed, discussing the situation at his house.
166 Ms. McMains clarified the road still exists, but the painting is narrowed to slow traffic. He discussed traffic being
167 moved closer to the center lines.
168
169 Ms. Mercer asked about segment #3. Mr. Dickinson said the segment would connect Plains Road and Pratt Road.
170 He said the difference in the two alternatives for segment #3 is what side of the road to locate the segment. He
171 stated the segment would be identical widths and separation from the road. Mr. Dickinson said the width would
172 be 8' for a combined pedestrian and bicycle path. He showed the segment alternatives on both plans. He said
173 the minimum 3' wide grass strip would be located between the road and the path.
174
175 Mr. Dickinson stated the cross-section is the same for both alternatives. He said the preference and his
176 recommendation would be alternative#1. He noted the Selectboard can mix options for segments 3 and 4. Mr.
177 Dickinson explained the reasoning for preferring alternative #1. He discussed the trees that would be disturbed
178 on either side and noted that both alternatives impact one utility pole, indicating them on the plans. He said
179 alternative #2 would require the pole to be moved further. Mr. Dickinson noted the houses are further away
180 from the road in alternative#1 and the archeologically sensitive areas are impacted less on the west side.
181
182 Someone asked whether a retaining wall would be required and how much cost that would add. Mr. Dickinson
183 said they haven't gotten that far yet. Someone also asked about the safety of crossing the road. Mr. Dickinson
184 discussed crossing, road widths, sidewalks, and bicycles. Someone asked why the minimum width has changed.
185 Ms. McMains explained the proposal was for a multi-use path, which have different requirements. She said the
186 rules have been learned during this process. Mr. Odit discussed the reasoning for a multi-use path versus a
187 sidewalk.
188
189 Mr. Dickinson noted the section north of Pratt Road could take a route off the road. Mr. Lacy noted that a
190 sidewalk could meander also. Mr. Odit said there is not enough room for both uses. He discussed safe widths
191 for use. Ms. Mercer stated that kids under the age of 12 can ride bikes on a sidewalk without violating the rule.
192 She noted the path could be narrower if the goal is to accommodate. Mr. Lacy noted that serious cyclists aren't
193 going to get off the road.
194
195 Michelle Boomhower introduced herself, noting she is from the Chittenden County Regional Planning
196 Commission (CCRPC). She said that while kids can use the sidewalk, the user group might be the high school
197 students rather than elementary school students. She said with the hill, students may not feel safe riding on the
198 road there, but would use a shared use path.
199

200 Mr. Dickinson stated the long range plan is to connect to Lee River Road and possibly the high school. He
201 encouraged everyone to look at the long term goal. Mr. Villeneuve stated he would not recommend a sidewalk
202 lower than the road due to drainage issues. He discussed concerns with that approach, noting the sidewalks on
203 the other side of Town. Ms. McMains stated we also have to think about where the next section is and when to
204 cross over. She asked for other comments.

205
206 Mr. Villeneuve stated the Town is being very nice to landowners. He said he is familiar with the laws and they
207 could enforce the four rod rules. Mr. Alexander asked if there is a certain place that is better to cross the road,
208 when thinking about going the full distance to the high school. Mr. Dickinson said that both Pratt and Plains
209 Roads have good site distances. He discussed the options, noting the feasibility study findings. Ms. Carrier said
210 she lives nearby, noting the kids run up the hill and cross at the end of Pratt Road to work out at the fire station.
211 She said it makes sense to cross at Pratt Road to the fire station.

212
213 Ms. McMains closed the public hearing and opened the regular meeting at 8:21 p.m.

214
215 **3. Public Comment.**

216 There was none.

217
218 **4. E.C.O.S. (Environment. Community. Opportunity. Sustainability.) Draft Plan Presentation.**

219 Ms. Boomhower said she will talk about the discussion draft of the regional plan. She discussed meetings held
220 throughout the county. She said the process is a little different than in the past, noting they received a Housing
221 and Urban Development (HUD) grant to look at the planning process in a different light and bring together three
222 major documents (Regional Plan, Metropolitan Transportation Plan, and Comprehensive Economic Development
223 Strategy Document). Ms. Boomhower said they are bringing them into a comprehensive regional planning
224 document that will be more efficient and effective. She stated that over 65 organizations participated on the
225 steering committee and discussed public outreach efforts. She said she brought the discussion draft elements,
226 noting they are taking input through their website at www.ecosproject.com.

227
228 Ms. Boomhower said they will be distilling the public comment in January to move into a final draft document
229 for public hearing. She stated the full plan document will be on the website. She explained the structure of the
230 document, noting there are eight focal areas, as follows:

- 231 • Improve and strengthen the economic systems of our region to increase opportunities for Vermont
232 employers and employees.
- 233 • Strive for 80% of new development in areas planned for growth, which amounts to 15% of our land area.
- 234 • Improve the safety, water quality, and habitat of our rivers, streams, wetlands, and lakes in each watershed.
- 235 • Increase investment in and decrease subdivision of working lands and significant habitats, and support local
236 food systems.
- 237 • Increase opportunity for every person in our community to achieve optimal health and personal safety.
- 238 • Equip our residents with the education and skills that they need to thrive.
- 239 • Develop financing and governance systems to make the most efficient use of taxpayer dollars and reduce
240 costs.
- 241 • Ensure that the projects and actions in all E.C.O.S. strategies assess equity impacts, and that the design and
242 development of programs are inclusive of all and engage underrepresented populations.

243
244 Ms. Boomhower summarized each of the areas, noting some of the action items identified to help achieve the
245 strategy. She discussed the map, noting it shows areas that are zoned for growth. She said not every town will
246 have the same mix. Ms. Boomhower said the hope is to prevent communities from having large infrastructure
247 impacts in the future due to lack of planning. She discussed goals to improve workforce and reduce
248 incarceration. She also discussed various partners in the process and tools available.

249 Ms. Boomhower stated the plan will focus everyone on similar objectives and there will be benchmarks to
250 determine progress in achieving the strategies. She said there is also a list of projects developed, to determine
251 needs. She noted an example of a project in Jericho and asked the Town to let them know if there are others
252 that should be included. Ms. Boomhower said it will be helpful to be aware of them when resources become
253 available. Ms. Mercer noted it will be useful to see what nearby towns are working on. Ms. Boomhower
254 agreed. She said the last section has projections for the next 20 years for transportation planning.
255

256 Ms. Boomhower discussed how much funding is available and the costs anticipated, noting there is a huge gap.
257 She said it is hard to know how much funding will be available from the federal government. She discussed the
258 spreadsheets and how the projects were prioritized. Ms. McMains stated she represented Jericho on this
259 project and was actively involved. She said this is a very different looking regional plan, with a broader vision
260 and a method to measure progress, which is good.
261

262 Mr. Lacy expressed concern that higher education didn't make the eight focal areas. Ms. McMains discussed
263 how the document was developed. Mr. Lacy asked how there can be eight priorities and developing higher
264 education isn't one of them. Ms. Boomhower discussed the reasoning, noting the positive way the area is
265 progressing. She noted the final plan document will include information about higher education. Mr. Lacy and
266 Ms. Boomhower discussed higher education's role further. Mr. Lacy also noted the importance of promoting
267 our airport in an effort to attract more airlines and reduce airfare.
268

269 Ms. McMains encouraged Mr. Lacy to post his comments on the website, since the information will go back to
270 the committees and the steering committee. Mr. Lacy said creative economies defy planning and management;
271 they are an organic feature instead of something you lead with. Ms. Boomhower noted his comments and said
272 the final document includes other features. Mr. Lacy also noted the importance of Fletcher Allen Health Care
273 and recruiting patients from other areas. Mr. Lacy discussed exports and funding for higher education. He said
274 the county should partner with higher education, discussing an example. Ms. Boomhower noted there is a
275 representative from University of Vermont on the committees. Ms. McMains thanked Ms. Boomhower for her
276 presentation.
277

278 **5. Adopt Proposed Amendments to Land Use Regulations.**

279 Mr. Odit stated the public hearing has been held. The Selectboard members discussed comments made earlier
280 in the meeting, noting they were primarily about the process.
281

282 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adopted the proposed Land Use**
283 **Regulations as proposed by the Planning Commission on June 19, 2012 and as amended by the Selectboard on**
284 **November 1, 2012 and warned for public hearing on December 6, 2012.** The motion passed 2-0.
285

286 **6. Warn Fiscal Year 2014 Capital Budget Public Hearing.**

287 Mr. Odit said the budget binder includes the operating and capital budgets. He discussed the possible timeline
288 for hearings and adoption of both budgets.
289

290 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard warned a public hearing on the**
291 **proposed FY14 Capital Budget and Five Year Plan for Thursday, January 3, 2013 at 7:00 p.m. at the Jericho**
292 **Town Hall.** The motion passed 2-0.
293

294 **7. Presentation of Fiscal Year 2014 Operating Budget Binder.**

295 Mr. Odit provided the Selectboard members with the budget binder, which includes the details behind the
296 numbers previously discussed. He said he would like to allow the members' time to read through the
297 information and have further discussions. He noted a few updates to the budget since the last discussion. Ms.
298 McMains asked whether the budget reflects 40 hours for the Sheriff's Department and 10 hours for the

299 Vermont State Police. Mr. Odit said yes. Ms. Mercer asked about the Sherriff's Department's hours. Mr. Odit
300 discussed the hours they are available. Mr. Odit suggested setting the schedule for budget discussions at the
301 next meeting.

302

303 **8. Lister Errors and Omissions.**

304 Mr. Odit said two property owners had come in to discuss potential scenarios. He said the information was
305 entered into the system, affecting the Grand List and the billing. He said revised tax bills have been issued and
306 the school tax should be taken care of. Mr. Odit said that if the Town collects all the taxes billed, it would result
307 in a loss of approximately \$2,000. Ms. Mercer asked if these are situations where there was a second building
308 and now there is not. Mr. Odit discussed the circumstances resulting in the change in property values, noting the
309 proposed improvements were not made.

310

311 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the changes to the Grand**
312 **List for BT324 and LE203 that are a result of an error of the Lister's, pursuant to 32 V.S.A. Section 4261.** The
313 motion passed 2-0.

314

315 **9. Acceptance of Contract for Bridge Engineering Services.**

316 Mr. Odit said repairs to the abutments and guardrails of bridge #17 were made and core samples of the deck
317 showed deterioration. He said he contacted the District #5 supervisor, who let him know there were funds
318 available to fund engineering. He said he obtained a quote, applied for the funding, and got it. Mr. Odit stated
319 the total contract is for \$22,045, with the Town's share at \$2,200. He said he hopes to get the project going
320 quickly to be able to apply for grant funding for the work.

321

322 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved a contract in the amount of**
323 **\$22,045.45 with VHB for engineering services for a partial deck replacement of bridge #17.** The motion passed
324 2-0.

325

326 **10. Approve minutes of 11/15/2012.**

327 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the minutes of 11/15/2012**
328 **as written.** The motion passed 2-0.

329

330 **11. Other Business.**

331 Mr. Odit said he received a request today regarding work on the latest edition of the history of Jericho. He said
332 they are requesting funds, but the request was not included in the budget binder. He said the Selectboard can
333 discuss the request. Ms. Mercer asked who gets the money. Mr. Odit said that should be part of the discussion.

334

335 Ms. Mercer asked Mr. Odit if he heard back from the Vermont State Police. Mr. Odit said he did and they are
336 going to start billing the Town for work. He said they are waiting for some developments in the case to see if
337 restitution is required. He summarized his discussion for the Selectboard members. The Selectboard and Mr.
338 Odit discussed promises made and who the members could contact to discuss the matter further.

339

340 **12. Approve Warrants of 11/26/2012 & 11/28/2012.**

341 The Selectboard members present signed the warrants.

342

343 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 9:12 p.m.** The motion
344 passed 2-0.

345

346 Respectfully Submitted, Amy Richardson

2
3 **Selectboard Meeting**
4 **December 20, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Kim Mercer, Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Mathew Champlin, Todd Fischer,
10 Kirk Bourdeau, Maeve Kim, Cathy Davis, J.C. Earle, Ben King, Barry King, Kelly King, J. Brooks Buxton, Linda St.
11 Amour, Jim Carroll, Eric Bishop, Phyl Newbeck, Terence Hook, Andrea Hook, Warren Palmer, Amy Raville, Eric
12 Raville, Michael Raville, Bob Schermer, Tammy Schey, Frank Fisler, Holli Johnson, Erin Parizo, Joey Cowles
13

14 The public hearing was called to order by Ms. McMains at 7:05 p.m.

15
16 **1. Public Comment.**

17 There was none.

18
19 **2. Request from Creekside Road Homeowners to Take Over Road.**

20 Mr. Odit said some of the residents of Creekside Road sent a letter asking the Town some questions about the
21 status of the road. He said they are requesting the road be taken over by the Town. Mr. Bourdeau said they are
22 interested about the status of the road and asked what concerns the Town has about taking it over. Ms. Johnson
23 gave some background on the development. She discussed funds deposited in escrow with the Town as part of
24 the approval and written agreements executed. She said Town records show only \$6,800 held in escrow. Ms.
25 Johnson stated that the Town always knew this road would be taken over; it was part of the permitting and the
26 original plan. She said the builder was given a punch list to complete before the Town would take over the road.
27 She said she is guessing the list would cost more money than there is held in escrow. Ms. Johnson stated the
28 Town holds the money, the builder is not doing anything, and the homeowners are left with no one regularly
29 plowing. She said it is affecting marketability of the properties and they need resolution.
30

31 Ms. McMains said she understands the situation is very frustrating. She said the residents make a good point in
32 their letter and the Development Review Board (DRB) and Town Planner should be aware of this for other
33 projects. She said they are waiting for a response from the Town's attorney on how to proceed.
34

35 Mr. Palmer discussed the amounts involved and agreements that were made with the Town. He said the amount
36 in escrow was \$10,500 to complete the work required with a contractor. He noted the first coat of asphalt was
37 put down and the contractor was paid from the funds in escrow. Mr. Palmer stated that at that time the Town
38 required it to sit for 12 months and be inspected the following year. He discussed the inspections that took place
39 and the attempts made to get the work completed over the next several years. He noted what work was
40 completed and paid for before any building permits were issued, noting the landscaping and the asphalt were
41 the only remaining items.
42

43 Mr. Palmer discussed the reasons the second coat of asphalt was not completed and the various contractors he
44 worked with to try to get the work completed. He said culverts under the driveways were not part of the
45 approved plans or the permits. He continued to discuss the steps taken to try to get the work done and the
46 difficulties encountered. Mr. Palmer noted the names of each of the contractors he worked with and the
47 approximate timeframes. He noted that he has plowed the road for 18 years.
48

49 Mr. Odit said Mr. Palmer's statements make sense based on the Town's records. He said he did not see anything
50 since spring 2000. Mr. Palmer stated he has copies of the various contracts. Mr. Odit said he discovered last

Friday that the funds are in escrow. He said he has contacted the Town's attorney to get guidance on how to move forward. Mr. Nulty asked what work needs to be done. Mr. Odit said a second coat of asphalt and possibly additional work. Mr. Palmer stated it is 18 years old. Ms. Mercer asked how much is held in escrow. Mr. Odit said there is \$6,800. He discussed recordkeeping and when the escrow account first appeared in the Town Report. He said staff needs time to figure out what the options are and how to move forward.

Mr. Raville discussed the amount in escrow, noting how much was spent on landscaping. Mr. Palmer noted the funds have been held in an interest bearing account. Mr. Raville asked who is responsible to get an estimate on the road now and whether the escrow money can be used to do the work. Mr. Palmer said he was required to put up a bond and he did so in cash. He said the intent was that if the work did not get done, the Town would use the money to do the work. He said he tried to do it, but he gave up in 2000.

Ms. McMains said there were a number of issues. She said the Selectboard will discuss what the attorney says and notify everyone involved. Mr. Odit noted that once they get more information, it will be discussed with the Selectboard at a public meeting. Ms. Mercer suggested having the engineer look at the road. Ms. Schey asked if the Town could plow the road in the meantime, noting the residents need a quick resolution. Mr. Odit said they cannot because it is technically a private road. Ms. Schey asked why the Certificates of Occupancy were issued. Ms. McMains discussed the regulations and staff turnover.

Mr. Nulty stated there are two issues: plowing the road and fixing the road. Ms. McMains discussed concerns with the Town plowing a road that is private. Mr. Palmer stated this is different because the regulations required this road to be public when the subdivision was approved. He said he was required to build it to Town public works standards and had to bond for the work. He said the Town was supposed to take it over and uphold its half of the agreement. The Selectboard discussed the matter briefly, noting they would need to discuss it further after hearing from the Town's attorney.

Mr. Carroll said he was here when the permits were issued. He said when the money was put in escrow the Town took responsibility for the road. He stated this is a Town problem and the money in escrow belongs to the Town. He said the Town should worry about the liability of not plowing it since they are responsible to maintain the road properly. Ms. McMains stated that is why they are talking to the lawyer and trying to do the right thing.

Mr. Palmer said the escrow agreement speaks to building permits and seems clear. Ms. Mercer asked if the residents have brought their concerns to the Town in the past. The response was they have talked about it with staff members, but this is the first letter sent to the Selectboard. Mr. Palmer asked if the Town would like copies of the contracts. Mr. Odit said he would follow up with Mr. Palmer. Ms. McMains stated the Selectboard will act as quickly as they can. Mr. Nulty said there are two issues: plowing and paving. He said they will try to resolve the plowing issue quickly and then work on the paving issue, which could not be resolved until spring anyway.

3. Request from Brooks Buxton for Article on Town Meeting Warning.

Mr. Buxton stated that June 7, 2013 will be the Town's 250th anniversary. He said they would like to see an article in the Town Meeting agenda. He said had two draft examples, which he emailed to staff and read for the Selectboard members. The Selectboard discussed how to proceed with Mr. Odit. They agreed they would like an article for the Town Meeting and thanked Mr. Buxton for bringing it to their attention. Mr. Buxton said the Town Report will be focused on the 250th anniversary and discussed what will be done. Ms. McMains noted the Town Hall art display will be historical in the spring to go along with it.

4. Request from Jericho Center Preservation Association (JCPA) for Placement of Boulder.

Mr. Schermer stated the JCPA has discussed providing some playground equipment on the Jericho Center Green for children who get off the school bus to play on. He said one of the members talked with several parents and their reaction was not to place anything artificial on the green, noting a natural rock boulder would be nice. He

101 stated they also thought of doing something in Lillian Desso's memory, so they could have the rock engraved
102 with her name. Mr. Schermer said the questions are how large of a boulder to get and where on the green to
103 place it. The Selectboard and Mr. Schermer discussed how this project might work. Mr. Schermer asked
104 questions about authorization and liability concerns. Ms. McMains said the Selectboard would need to approve
105 the request and Mr. Odit would need to check on liability issues.

106
107 Mr. Carroll advocated for the boulder. He said the children are climbing the trees and some of the trees are not
108 doing well. He said a natural rock shouldn't provoke any liability and it is a good place for large boulders. Mr.
109 Carroll said he has some that he would be willing to donate. He discussed the logistics of moving a large rock.
110 The Selectboard agreed it is a nice idea. Mr. Odit agreed to do some research and come back to the Selectboard
111 with more information.

112
113 **5. Discussion of Jericho Center Traffic Calming Meeting.**

114 Mr. Odit said Mr. Nulty met with those involved to discuss what is being considered in the Capital Budget. He
115 said this is an opportunity for him to share the meeting discussion with the rest of the Selectboard. He stated he
116 has received confirmation from the Engineering Department at the University of Vermont (UVM) that the Town
117 will be able to get a group of senior engineering students to work on a project looking at Jericho Center. Mr.
118 Odit said the details aren't worked out, but it will be a process similar to last year. He said they will develop
119 alternative plans for the Selectboard to choose from at no cost to the Town, noting it will be real engineering.

120
121 Mr. Nulty stated there were differing opinions at the meeting, but the evidence suggests the actions taken last
122 summer have had an impact. He said more of the same actions, relatively cheap, might get us closer to a
123 solution without a great deal of expense. Ms. McMains noted the engineering would be free and would be done
124 by May. She suggested asking the students what can be done in the near and the long term. She stated there
125 are a throughway, a community center, and a parking area with crossing to the store that converge. Mr. Nulty
126 said there have been a number of imaginative proposals, but they are expensive, drastic, and controversial. He
127 asked if there are some straightforward things that can be done quickly and inexpensively. The Selectboard
128 members and Mr. Odit discussed what the engineering students could provide. Mr. Nulty said the crosswalk
129 needs to be addressed.

130
131 Mr. Carroll said there has been more done in the past five or six years than in the previous 30 years. He said he
132 appreciates the sidewalks and crosswalks. He stated there are some immediate, simple solutions to the
133 problem. Mr. Carroll said there is a significant road hazard and discussed the conditions. He discussed a couple
134 of dangerous situations in the area. He suggested installing stop signs, noting that people are driving carelessly
135 in large vehicles at high rates of speed. Ms. McMains agreed. Ms. Mercer said this is the first she has heard
136 about putting stop signs on Browns Trace Road.

137
138 Mr. Carroll suggested experimenting with the stop signs. He noted the Sherriff's Department has been very
139 effective. Mr. Nulty noted that stop signs would slow traffic. The Selectboard and Mr. Carroll discussed the
140 benefits and the drawbacks. Mr. Odit said when an engineer reviewed the road it did not warrant a stop sign
141 and one would violate Vermont law. He said the engineering students could look at how to do so and conform
142 to the laws. He said he does not want to create a false sense of security for pedestrians and discussed examples.
143 Ms. Mercer agreed that the Town has to follow the regulations.

144
145 Mr. Carroll said the Town has spent a lot of money on traffic improvements. He discussed warrant
146 measurements versus traffic flow and safety issues. He discussed the need for reduced speed in the area that is
147 not natural given the width of the road. Ms. McMains said his concerns are heard, but there is nothing they can
148 do tonight. She said they will do their best to slow traffic and will use some traffic calming ideas from Skunk
149 Hollow Road in the future. Mr. Nulty noted actions taken so far have had an impact and have complicated the
150 road. He noted that some of them have gone away because of winter and asked if they could be put back and

151 moved when plowing. Mr. Odit discussed concerns with doing so. He said he would research whether there are
152 other solutions that could be implemented that would have a similar effect.

153
154 Mr. Carroll took exception to the engineers report. He said there are large commercial vehicles backing into the
155 travel lane with no controls. He said a stop sign would eliminate the hazard. He discussed other hazards in the
156 area. Mr. Fisher discussed a new crosswalk in Colchester with stop lights for through traffic that is effective.
157 Ms. McMains said the Town considered smaller ones, noting the problem is that people aren't using the
158 crosswalk. She discussed how the devices considered would have worked.

159
160 Mr. Schermer stated there are 700 cars per day that pass the store going 30 miles per hour (mph) or faster. He
161 said the concern is not the 85% that are travelling less than 30 mph. He stated the other thing that needs
162 immediate correction is that people driving from the south cannot see a pedestrian waiting to cross. He
163 discussed a couple of situations he witnessed in the past couple of weeks. Mr. Schermer showed the
164 Selectboard a photo. Mr. Nulty discussed another situation he witnessed at the crosswalk. Ms. McMains agreed
165 it is a dangerous situation, noting they are trying to find a solution.

166
167 Mr. Odit noted the previously proposed speed table would have restricted parking and the only way to do so
168 now is by using jersey barriers. Ms. McMains said in the long term, parking cannot be separated from the store.
169 Mr. Nulty asked whether they should challenge the stop sign being illegal, noting it is a hazardous situation. The
170 Selectboard and members of the public discussed other stop signs in the area. Ms. McMains said there is a
171 speed issue. Mr. Carroll discussed the Selectboard's authority and responsibility, noting the Town does not
172 want to be in a wrongful death situation. The Selectboard agreed to continue efforts to find a solution and
173 asked Mr. Odit to come back with some options.

174 175 **6. Discussion of Underhill Jericho Fire Department (UJFD) Budget.**

176 Mr. Fischer, Fire Chief, distributed copies to those present. He discussed the process they go through each year,
177 noting this meeting is a regular part of it. He said the fire department meets with the Jericho and Underhill
178 Selectboards. Ms. McMains asked if Underhill had any questions. Mr. Fischer said they did not and asked the
179 member if they had any comments or questions on the proposed budget. Ms. McMains said the main increase
180 has been in salaries and is pretty much in line. Mr. Fischer discussed efforts to control career salaries, noting
181 how increases will be determined in the future. He noted that volunteer salaries increase and decrease based on
182 call volume. He discussed examples of weather and fire calls. Mr. Fischer discussed staffing levels, noting the
183 department is currently full. He said they pay a minimal stipend for response to calls.

184
185 Mr. Champlin, First Assistant Chief, said they have been doing their best to hold the budget in check. He stated
186 they received grants several years ago to purchase equipment. He said grants are harder to come by now and
187 the equipment is getting older. Mr. Champlin said some of the equipment needs replacing. He discussed the
188 types of equipment and the costs involved. He noted they are doing everything they can to prepare for
189 expenses, but wanted the Selectboard to be aware increases may be coming. Ms. McMains asked if the
190 equipment needs were being included in their capital budget. Mr. Champlin said yes, noting they work hard to
191 control expenses and are starting to build reserves. He discussed the approach and the plan to build reserves.
192 He also discussed other funding sources. Mr. Carroll expressed support for the fire department. He said their
193 requests are modest and the Town should continue to support them.

194 195 **7. Decision on Skunk Hollow Road Traffic Calming Meeting.**

196 Mr. Odit said after the last public hearing the engineers went back and incorporated input from the meetings
197 into their proposed plan for traffic calming. He said the project consists of paving the gravel portion and
198 resurfacing the existing paved portion of the road. He discussed the proposal, noting the following:

- 199 • Travel lanes will be painted at 9' with a rumble strip on the center line;
- 200 • A median island would be located near the Plains Road intersection;

- A series of three speed tables between John Davis and Smoky Hollow Roads;
- A grassy splitter island going down the hill;
- Another set of three speed tables south of the splitter island; and
- A final splitter island before heading down the hill after Tyler Place.

The Selectboard discussed the proposal with Mr. Odit, clarifying the location of the different elements. Mr. Odit noted a table in the packet that shows the effectiveness of the different treatments. He discussed the effectiveness shown in the table. Mr. Odit stated a cost estimate is also included, noting the most significant portion is the paving. He discussed the various aspects of the project.

Mr. Nulty asked whether the cost shown includes the grant. Mr. Odit said the total cost is \$445,000, of which \$32,000 is traffic calming measures. He said the capital budget used \$425,000, \$175,000 is a grant and the rest is a mix of operating and reserve funds. The Selectboard and Mr. Odit discussed the cost and funding. Ms. McMains asked about moving the speed tables forward and getting rid of the median, since it is the least effective and looks very urban. Mr. Nulty suggested a third grass splitter. Mr. Odit said it is not wide enough for another grass splitter, but changing the speed tables could be possible. He discussed some options. Ms. Mercer said we should balance the cost effectiveness with aesthetics. Ms. McMains discussed concerns with a median.

Mr. Fischer stated he lives on Plains Road and suggested the intersection should be changed so it is clearly an intersection. He discussed examples of things he has seen at the intersection and the issues with it. He stated it should be more of an intersection than a three-way "Y", noting it gets wider each time it is resurfaced. Mr. Fischer compared it to the changes at the Barber Farm Road intersection.

Mr. Earle said it is an excellent plan. He noted concern about people slamming on their brakes before the speed tables. He asked whether they could be moved up the hill. The engineer stated certain sight distances and grades are needed. Mr. Odit discussed advanced signage and striping that will warn people to start slowing down. Mr. Earle suggested finding a way to slow traffic up and down the hill. Ms. Newbeck asked if it is possible to get a copy of the proposal overlaid onto a Google earth map to get a better sense of where everything is located and the engineer said it is. Ms. McMains asked whether the splitters would need to be lighted. Mr. Odit said he did not think so, noting some flashing signs might be used temporarily to alert people to the change. The Selectboard and Mr. Odit discussed the median and various options.

Barry King said the proposal is very similar to what came out of the Charette's meeting. He said they were very concerned to add bike lanes wherever the width allowed. Ms. McMains said it is in there. Mr. King said he sees the shoulder narrowing at the splitter islands. Ms. McMains discussed the widths of the lanes and the shoulders. Mr. King said that is not what they had discussed; noting it is better than what is currently there. He asked about narrowing the splitter to allow room for a bike lane. Mr. Nulty stated the width is what calms traffic. He said it is an engineering question as to whether narrowing the width would lose effectiveness. Mr. King discussed his concerns.

Mr. Odit discussed the need for a consistent shoulder throughout the entire road. He discussed areas along the road where it is cost prohibitive to add more of a shoulder and some where adding a shoulder is unlikely. Mr. Nulty asked why there is a commitment to have the same size shoulder throughout. Mr. Odit discussed the reasoning. He also discussed some options to allow a larger shoulder along the road. Mr. Nulty noted the tradeoffs of narrowing the center is losing some of the traffic calming effectiveness. He said how much effectiveness is lost before it matters is a question for the engineer. The Selectboard discussed the options, noting the plan is not set in stone.

Ms. Davis said he assumes more traffic calming in the area of the splitters is better for cyclists. He discussed an example. The Selectboard agreed and discussed the effectiveness of the various treatments. Ben King asked

251 whether the speed tables continue onto the shoulder and whether they would be unsafe for pedestrians or
252 cyclists. The Selectboard and the Engineer discussed the design of the speed tables and bicycle safety, noting the
253 concerns can be addressed during the design phase.

254

255 Ms. King asked if there is another opportunity for people who use the road a lot to talk with the engineers. She
256 said it feels like the design was done by the book, without a lot of time spent on the road. Mr. Odit asked Ms.
257 King to follow up with him. Ms. Mercer noted that an overlay onto a Google map would help. The Selectboard
258 discussed the proposal further. Mr. King noted that more information than was shown in the presentation would
259 be helpful. Mr. Odit noted the open question is whether to put a median island on the northern section. The
260 Selectboard discussed their preferences. Mr. Odit agreed to follow up with the project manager to see if the
261 intersection re-design could be done as part of this project. Ms. Mercer agreed the median is not cost effective
262 and the intersection needs to be defined. The Selectboard agreed they like the general proposal and discussed
263 the reasoning. They discussed other roads that could benefit from effective traffic calming of this nature. Ms.
264 McMains thanked the public for their input.

265

266 **8. Discussion of Fiscal Year 2014 Budget Review and Adopt Meeting Schedule.**

267 Mr. Odit discussed the proposed budget review schedule with the Selectboard members. The Selectboard
268 members agreed that Saturday work sessions are not needed at this time. They discussed availability for a
269 meeting to prepare for Town Meeting, agreeing to set a date after the first of the year.

270

271 Mr. Odit provided an updated version of the budget, noting the county tax and the Chittenden County
272 Transportation Authority request were included. He said the only item left is the Richmond Rescue request. The
273 Selectboard and Mr. Odit discussed the historic level of funding for Richmond Rescue. Mr. Odit noted the details
274 of the request are in the letter which was included in the binder. He discussed the calculation.

275

276 **9. Approve minutes of 12/6/2012.**

277 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the minutes of 12/6/2012**
278 **as amended.** The motion passed 2-0; Mr. Nulty abstained.

279

280 **10. Other Business.**

281 Ms. McMains discussed the schedule of items to be displayed in the Town Hall. She also noted June Bugbee will
282 talk about conversations in cloth at the Town Tea in January.

283

284 **11. Approve Warrants of 12/10/2012.**

285 The Selectboard members present signed the warrants.

286

287 On a motion by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard entered Executive Session at 8:48 p.m.** The
288 motion passed 3-0.

289

290 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard exited Executive Session at 9:10 p.m.** The
291 motion passed 3-0.

292

293 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard adjourned at 9:11 p.m.** The motion
294 passed 3-0.

295

296 Respectfully Submitted, Amy Richardson